



# Santee School District

**SCHOOLS:**

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative  
Success Program

Douglas E. Giles  
 Educational Resource Center  
 9619 Cuyamaca Street  
 Santee, California

**BOARD OF EDUCATION  
 REGULAR MEETING  
 AGENDA  
 March 6, 2018**

**District Mission**

*Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*

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<b>A.</b>	<b>OPENING PROCEDURES – 7:00 p.m.</b>	
	1. Call to Order and Welcome	
	2. District Mission	
	3. Pledge of Allegiance	
	4. Approval of Agenda	
<b>B.</b>	<b>REPORTS AND PRESENTATIONS</b>	<b>6</b>
	1. Superintendent’s Report	
	1.1. Developer Fees and Collection Report	7
	1.2. Use of Facilities Report	9
	1.3. Enrollment Report	10
	1.4. Schedule of Upcoming Events	11
	2. Spotlight on Education: Cajon Park School	12
	3. Spotlight on Education: Carlton Oaks School	13
<b>C.</b>	<b>PUBLIC COMMUNICATION</b>	<b>14</b>
	<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
<b>D.</b>	<b>CONSENT ITEMS</b>	<b>15</b>
	<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
	<b>Superintendent</b>	
	<b>1.1. <u>Approval of Minutes</u></b>	<b>16</b>
	It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

**Business Services**

- 2.1. Approval/Ratification of Travel Requests** 29  
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Acceptance of Donations, Grants, and Bequests** 31  
It is recommended that the Board of Education accept donations, grants, and/or bequests listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.3. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 32  
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of January 2018.
- 2.4. Approval of Western Environmental & Safety Technologies, Inc. for Asbestos Reporting Update per AHERA Regulations** 37  
It is recommended that the Board of Education approve Western Environmental & Safety Technologies, Inc. for reporting per AHERA regulations of all school facilities building components.
- 2.5. Authorization to Solicit Informal Bids through CUPCCAC and Formal Bids for 2018-19 Deferred Maintenance Projects** 39  
It is recommended that the Board of Education authorize Formal & Informal bidding process to seek bids for certain 2018-19 Deferred Maintenance Projects. Separate items will be brought back to the Board for consideration of contract award at future meetings.
- 2.6. Approval of Agreement with Vavrinek, Trine, Day & Co., LLP TD for Audit Services** 41  
It is recommended that the Board of Education Approve the Agreement with Vavrinek, Trine, Day & Co., LLP for Audit Services for the 2017-18, 2018-19, and 2019-20 fiscal years.

**Educational Services**

- 3.1. Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services** 56  
It is recommended that the Board of Education approve the Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services for the term March 1, 2018 through June 30, 2018.
- 3.2. Approval of Increase in Services Provided by Nonpublic Agency Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)** 57  
It is recommended that the Board of Education approve the increase from 1.0 to 1.4 FTE Licensed Therapist with Vista Hill Learning Assistance Center for the term of March 6, 2018 through June 30, 2018.

**Human Resource/Pupil Services**

- 4.1. Personnel, Regular** 58  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of Memorandum of Understanding between Santee School District and Managed Health Network (MHN) Government Services LLC for Military Family Life Counseling Program (MFLC) and Support Services for Military Students at PRIDE Academy and Sycamore Canyon Schools** 60  
It is recommended that the Board of Education approve the MOU with MHN Government Services LLC for MFLC program and support services for military students at PRIDE Academy and Sycamore Canyon schools.

4.3.	<b><u>Approval to Increase Work Hours for Classified Non-Management Position</u></b>	65
	It is recommended that the Board of Education approve the increase in work hours for a classified non-management position.	
4.4.	<b><u>Adoption of Resolution No. 1718-24 for Non-Reelection of Temporary Certificated Non-Management Employees</u></b>	66
	It is recommended that the Board of Education approve to non-reelect identified temporary certificated non-management employees.	
4.5.	<b><u>Approval of Short Term Position</u></b>	69
	It is recommended that the Board of Education approve the short term positions.	
E.	<b>DISCUSSION AND/OR ACTION ITEMS</b>	70
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	<b>Superintendent</b>	
1.1.	<b><u>Approval of Contracts for Assistant Superintendents</u></b>	71
	It is recommended that the Board of Education approve the contract revision for Karl Christensen and the new contracts for Dr. Stephanie Pierce and Tim Larson effective March 7, 2018 – June 30, 2020.	
1.2.	<b><u>California School Boards Association (CSBA) 2018 Delegate Assembly Election</u></b>	87
	It is recommended that the Board of Education cast a unit vote to fill the vacancies for the CSBA Delegate Assembly Region 18 representatives.	
	<b>Business Services</b>	
2.1.	<b><u>Approval of Second Interim Report</u></b>	90
	It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2017-18 fiscal year and two subsequent years.	
2.2.	<b><u>Approval of Monthly Financial Report</u></b>	91
	It is recommended that the Board approve the Monthly Financial Report for January 2018.	
2.3.	<b><u>Bond Reauthorization and Capital Improvement Program Projects</u></b>	94
	This is an information item. Action, if any, is at the discretion of the Board of Education.	
F.	<b>BOARD POLICIES AND BYLAWS</b>	95
1.1.	<b><u>First Reading: Revised Board Policy/ Administrative Regulation 3513.3, Tobacco-Free Schools</u></b>	96
	Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools is presented as a first reading, Action, if any, is at the discretion of the Board of Education.	
1.2.	<b><u>First Reading: New Board Policy 3513.4, Drug and Alcohol Free Schools</u></b>	99
	New Board Policy 3513.4, Drug and Alcohol Free Schools is presented as a first reading, Action, if any, is at the discretion of the Board of Education.	
1.3.	<b><u>First Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts</u></b>	102
	Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, is presented as a first reading. Action, if any, is at the discretion of the Board of Education.	

- G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS** 105
- H. CLOSED SESSION** 105
1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA) and  
Classified School Employees Association (CSEA)
  2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Purpose:* Potential Extended Contingency Period  
*Property:* 10335 Mission Gorge Road, Santee 92071  
(formerly known as Santee School Site)  
*Agency Negotiator:* Karl Christensen, Assistant Superintendent
  3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*
- I. RECONVENE TO PUBLIC SESSION** 105
- J. ADJOURNMENT** 105

**Please note:** Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for March 20, 2018 at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

\_\_\_ El-Hajj  
\_\_\_ Fox  
\_\_\_ Burns  
\_\_\_ Ryan  
\_\_\_ Levens-Craig

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
2. District Mission  
*Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.*
3. Pledge of Allegiance
4. Approval of Agenda for the March 6, 2018, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  - 1.4. Schedule of Upcoming Events
2. Spotlight on Education: Cajon Park School
3. Spotlight on Education: Carlton Oaks School

**DEVELOPER FEES COLLECTION REPORT**  
**2017-18**  
**CUMULATIVE THROUGH FEBRUARY 22, 2018**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16  
Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16  
Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	Parcels 384-223-01-00 thru 384-223-14-00	07/10/17	28,278	\$61,080.48	PA
	X	1011 Pepper Drive	07/31/17	565	\$1,220.40	PD
	X	9624 West Hartland Circle	08/10/17	582	\$1,257.12	RS
	X	10695, 10689, 10683, 10682, 10688, 10694 Cobble Ct.	10/04/17	16,168	\$34,922.88	HC
	X	10677, 10671, 10665, 10664, 10670, 10676 Cobble Ct.	10/04/17	15,876	\$34,292.16	HC
	X	10659, 10653, 10647, 10646, 10652, 10658 Cobble Ct.	10/04/17	16,224	\$35,043.84	HC
	X	10707, 10683, 10713 Braverman Drive	10/04/17	7,618	\$16,454.88	HC
	X	10707, 10701, 10700, 10706, 10712 Cobble Ct.	10/04/17	12,970	\$28,015.20	HC
	X	9039 Willowgrove Circle	10/31/17	1,325	\$2,862.00	CH
	X	8604, 8605, 8608, 8609, 8612, 8613 Arlington Way and 8652, 8656, 8660, 8664, 8668 Camden Dr.	11/13/17	22,707	\$49,047.12	CFH
	X	8604, 8605, 8608, 8609, 8612, 8613 Comiskey Way and 8640, 8644, 8648 Camden Dr.	11/13/17	19,102	\$41,260.32	CFH
	X	8612, 8616, 8620, 8624, 8628, 8632, 8636 Camden Dr.	11/13/17	14,571	\$31,473.36	CFH
	X	8604, 8605, 8608, 8609, 8613 Ebbets Way and 8672, 8676, 8680, 8684 Camden Dr.	11/13/17	18,582	\$40,137.12	CFH
	X	1286 Walnut Ln.	12/04/17	2,340	\$5,054.40	PD
	X	10137 Pinewood View	12/05/17	919	\$1,985.04	CP
	X	8501, 8502, 8504, 8505, 8506, 8507, 8508, 8509 Sandstone Place	12/05/17	16,198	\$34,987.68	CO
	X	8830, 8836, 8842, 8848, 8854, 8860 Hightail Dr.	12/05/17	16,024	\$34,611.84	CO
	X	8880 Weston Rd. (Recreation room)	12/05/17	2,146	\$751.10	CO
	X	Adjustments to: 8677, 8683, 8689 Toyopa Ct.	12/05/17	215	\$464.40	CO
	X	8829, 8835, 8841, 8847 Hightail Dr. 8808, 8814, 8818, 8822, 8828, 8832, 8838, 8844, 8850, 8854, 8860, 8866, 8872 Weston Rd.	12/06/17	42,157	\$91,059.12	CO
	X	10021 Ashdale Lane	12/08/17	1,235	\$2,667.60	RS
	X	8750, 8711, 8717, 8723, 8729, 8741, 8747, 8753, 8759, 8765, 8771, 8777, 8783, 8789, 8795, 8801, 8807 Weston	12/08/15	52,641	\$113,704.56	CO
	X	8724 Big Rock Road	12/20/17	692	\$1,494.72	CFH
	X	8637, 8639, 8641, 8643 Fanita Drive	12/21/17	8,040	\$17,336.40	PA
<b>TOTAL PAGE 1</b>					<b>\$681,183.74</b>	

- \*Additional square footage (total is over 500 square feet)
- \*\* Fee Exempt - Senior / Elder Care Facility
- \*\*\* Fee Exempt - Less than 500 square feet
- \*\*\*\* Fee Exempt - Religious Facility

**DEVELOPER FEES COLLECTION REPORT  
2017-18  
CUMULATIVE THROUGH FEBRUARY 22, 2018**

Residential Rate: \$2.08 per square foot - effective 5/5/14 - 6/19/16; \$2.16 per square foot effective 6/20/16  
 Commercial Rate: \$0.33 per square foot - effective 5/5/14 - 6/19/16; \$0.35 per square foot - effective 6/20/16  
 Self Storage Rate: \$0.14 per square foot - effective 4/20/10-6/19/16; \$0.15 per square foot - effective 6/20/16

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	8842 Olive Lane, Units 1-18	01/08/18	23,364	\$50,466.24	PA
	X	8866, 8867, 8872, 8875, 8878, 8884, 8887, 8890 Hightail Dr.	01/18/18	21,841	\$47,176.66	CO
	X	8504, 8505, 8507, 8508, 8509, 8639, 8641 Goldfield Ln	01/18/18	14,274	\$30,831.84	CO
	X	8850, 8851, 8855, 8856, 8859, 8860, 8861, 8862, 8865, 8866, 8869, 8870, 8873, 8874, 8877, 8878 Trailridge Ave	01/19/18	39,946	\$86,283.36	CO
	X	9448 Knowlton Court	01/29/18	552	\$1,192.32	CH
	X	8813, 8825, 8831, 8837, 8843, 8849, 8855, 8861, 8867, 8873 Weston Rd.	01/30/18	30,167	\$65,160.72	CO
	X	8901, 8905, 8909, 8913, 8917, 8921, 8925 Trailridge Ave.	01/30/18	23,934	\$51,697.44	CO
X		9336 Abraham Way	02/16/18	546	\$191.10	HC
<b>TOTAL</b>					<b>\$1,014,183.42</b>	

- \*Additional square footage (total is over 500 square feet)
- \*\*Fee Exempt - Senior / Elder Care Facility
- \*\*\*Fee Exempt - Less than 500 square feet
- \*\*\*\*Fee Exempt - Non-Habitable



**Requests For Use Of Facilities - March 6, 2018**

<b>Group</b>	<b>Location</b>	<b>Date</b>	<b>Days</b>	<b>Time</b>	<b>Attend</b>	<b>Fees Applied</b>
<b><u>Cajon Park</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
Cameron Family YMCA (Day Camp Training)	Annex/Classroom	6/3/18	Sunday	7:30 am - 4:00 pm	50	TBD
Cameron Family YMCA (Summer 2018 YMCA Day Camp)	Annex/Classrooms/Fields	6/18/18 - 8/10/18	Mon - Fri	6:30 am - 6:30 pm	340/wk	\$219.00
<b><u>Carlton Hills</u></b>						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
<b><u>Carlton Oaks</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
<b><u>Chet F. Harritt</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
<b><u>Hill Creek</u></b>						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
<b><u>Pepper Drive</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTA (Family Movie Night)	Upper Field Black Top	2/23/18	Friday	4:30 pm - 8:00 pm		
PTA (Science Night with Dinner)	Multi-Purpose/Lunch Area	3/13/18	Tuesday	4:45 pm - 8:15 pm	200	
E-Waste Recycling Event	Lower Parking Lot	5/19/18	Saturday	9:00 am - 2:00 pm		
<b><u>PRIDE Academy (Prospect Avenue)</u></b>						
Santee ASA (Softball Practice)	Fields	2/1/18 - 4/30/18	Mon - Fri	4:00 pm - dusk		
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
<b><u>Rio Seco</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTSA (Father/Son Laser Tag)	Front Lawn/Multi-Purpose	3/18/18	Sunday	11:00 am - 6:00 pm	200	\$248.50
Santee School Foundation (Packet Stuffing/Packet Pick-Up)	Multi-Purpose	4/18/18 & 4/19/18	Wed & Thurs	4:00 pm - 9:00 pm	300	
<b><u>Sycamore Canyon</u></b>						
Santee School Dist Out-of-School Time Prog - Kickball League	Fields	2/16/18 - 6/1/18	Friday	3:45 pm - 5:00 pm	50 - 75	
PTA (1-on-1 Basketball, After School Hoops)	Black Top	4/25/18 - 6/6/18	Wednesday	2:25 pm - 3:50	20	

\*\*\*NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.

Santee School District  
ENROLLMENT REPORT  
2/23/2018  
Month 8 Week 1  
School Week 27

SCHOOL	REGULAR ED													SPECIAL ED													Total All					
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/23/18	02/24/17	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/23/18	02/24/17	# Diff	% Diff	02/23/18	02/16/18	# Diff
Cajon Park		13	85	110	88	92	110	115	106	94	108	930	926	-4	0.4%	6	10	7	7	5	10	9	14	8	76	75	1	1.3%	1006	1005	1	
Carlton Hills	17	23	66	75	71	71	59	49	48	62	66	607	575	32	5.6%	6	3	2	3	5	4	1	6	2	32	30	2	6.7%	639	638	1	
Carlton Oaks			72	80	83	75	71	94	74	130	96	775	763	12	1.6%	6	7	5	4	7	6	11	10	5	61	58	3	5.2%	836	836	0	
Chet F. Harritt	15	23	82	78	88	74	73	51	51	56	59	650	658	-8	-1.2%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	650	652	-2
Hill Creek	15	25	98	88	83	77	83	81	63	75	63	759	762	-3	-0.4%	5	4	1	3	2	7	0	0	0	22	19	3	15.8%	781	783	-2	
Pepper Drive		20	92	115	107	90	137	111	102	104	86	964	963	1	0.1%	0	0	0	0	0	0	0	1	5	2	8	8	0	0.0%	972	973	-1
Prospect Ave	15	20	70	65	63	62	57	70	52	43	55	572	583	-11	-1.9%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	572	570	2
Rio Seco			91	109	98	110	108	119	119	91	97	942	951	-9	-0.9%	6	6	0	1	5	8	12	7	8	53	56	-3	-5.4%	995	995	0	
Sycamore Canyon	14	21	85	63	42	44	42	42	43	0	0	376	372	4	1.1%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	376	375	1	
<b>SUBTOTAL</b>	<b>76</b>	<b>145</b>	<b>721</b>	<b>781</b>	<b>743</b>	<b>695</b>	<b>740</b>	<b>732</b>	<b>657</b>	<b>655</b>	<b>630</b>	<b>6675</b>	<b>6553</b>	<b>22</b>	<b>0.3%</b>	<b>0</b>	<b>29</b>	<b>30</b>	<b>15</b>	<b>18</b>	<b>24</b>	<b>35</b>	<b>34</b>	<b>42</b>	<b>25</b>	<b>252</b>	<b>246</b>	<b>6</b>	<b>2.4%</b>	<b>6827</b>	<b>6,827</b>	<b>0</b>
Alternative School			1	2	4	2	1	1	3	7	5	26	34	-8	-23.5%															26	26	0
Santee Success									3	4		7	12	-5	-41.7%											0	0	0	0.0%	7	7	0
NPS												0	0					1	1	2		3		2	9	6	3	50.0%	9	9	0	
<b>SUBTOTAL</b>			<b>1</b>	<b>2</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>3</b>	<b>10</b>	<b>9</b>	<b>33</b>	<b>46</b>	<b>-13</b>	<b>-28.3%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>9</b>	<b>6</b>	<b>3</b>	<b>50.0%</b>	<b>42</b>	<b>42</b>	<b>0</b>
<b>TOTAL</b>	<b>76</b>	<b>145</b>	<b>722</b>	<b>783</b>	<b>747</b>	<b>697</b>	<b>741</b>	<b>733</b>	<b>660</b>	<b>665</b>	<b>639</b>	<b>6808</b>	<b>6,599</b>	<b>9</b>	<b>0.1%</b>	<b>0</b>	<b>29</b>	<b>30</b>	<b>16</b>	<b>19</b>	<b>26</b>	<b>35</b>	<b>37</b>	<b>42</b>	<b>27</b>	<b>261</b>	<b>252</b>	<b>9</b>	<b>3.5%</b>	<b>6869</b>	<b>6869</b>	<b>0</b>

Please note: Special Ed, PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	EAK 4yo	Total All
Cajon Park	1	0	1007
Carlton Hills	0	8	647
Chet F Harritt	0	10	660
Hill Creek	0	9	790
Prospect Ave	0	9	581
Sycamore Canyon	61	10	447
<b>Total PK/EAK</b>	<b>62</b>	<b>46</b>	

<b>Total Enrollment Including PK</b>
<b>6977</b>

## Schedule of Upcoming Events

Date	Event
March 5	Character Education and School Climate Advisory Committee; 5:00 p.m., ERC
March 6	Board meets with Principals; 6:00 p.m., Charles E. Skidmore Admin. Center, Conference Room Board Meeting; 7:00 p.m.
March 7	Safety/Facilities Committee, 3:30 p.m., Charles E. Skidmore Administrative Center, Conference Room
March 8	District Advisory Committee (DAC); 6:00 p.m., at ERC
March 12	Wellness Committee; 3:30 p.m., at ERC
March 13	LCAP Annual Review; 6:00 p.m., Rio Seco School, MPR
March 15	English Learner Reclassification Celebration; 6:00 p.m., Rio Seco School
March 20	<del>Student Forum; 6:00 p.m., ERC</del> (moved to April 17 meeting) Board Meeting; 7:00 p.m.
March 26 – April 6	Spring Break – Schools Closed
April 12	District Advisory Committee (DAC); 6:00 p.m., at ERC
April 13	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
April 17	Student Forum; 6:00 p.m., ERC Board Meeting; 7:00 p.m.

Reports and Presentations Item B.2.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

Spotlight on Education: Cajon Park School

**BACKGROUND:**

Complex learning tasks, personalized instruction, and accessible technology are the foundations of Santee School District's educational program. Students are asked to think differently about solving problems, apply learning to real-world situations, and collaborate with peers. As students deepen their understanding of grade level standards and optimize their growth and performance multiple assessment measures, the vision of a high-quality instructional program becomes a reality.

Tonight, Principal Mike Olander, and his team will spotlight student learning at Cajon Park School.

Reports and Presentations Item B.3.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

Spotlight on Education: Carlton Oaks School

**BACKGROUND:**

Complex learning tasks, personalized instruction, and accessible technology are the foundations of Santee School District's educational program. Students are asked to think differently about solving problems, apply learning to real-world situations, and collaborate with peers. As students deepen their understanding of grade level standards and optimize their growth and performance multiple assessment measures, the vision of a high-quality instructional program becomes a reality.

Tonight, Principal Andrew Johnston, and his team will spotlight student learning at Carlton Oaks School.

## **Item C. PUBLIC COMMUNICATION**

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item C.

**Item D. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.*

Consent Item D.1.1.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- February 20, 2018, regular meeting/budget workshop minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Item D.1.1.



**SANTEE SCHOOL DISTRICT  
REGULAR MEETING/BUDGET WORKSHOP  
OF THE BOARD OF EDUCATION**

February 20, 2018  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President El-Hajj called the meeting to order at 7:00 p.m.

Members present:

Dianne El-Hajj, President  
Ken Fox, Vice President  
Dustin Burns, Clerk  
Barbara Ryan, Member  
Elana Levens-Craig, Member

Administration present:

Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President El-Hajj invited the audience to recite the District Mission.

**3. Pledge of Allegiance**

President El-Hajj invited Karen Fleck, from East County School Federal Credit Union, to lead the members, staff, and audience in the Pledge of Allegiance.

**4. Approval of Agenda**

President El-Hajj announced Member Burns had a work commitment and would be joining the meeting shortly. She asked that Item F.1.1. Board Self Evaluation be moved after the budget workshop. Member Levens-Craig moved approval with noted change.

<i>Motion:</i>	<u>Levens-Craig</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Not Present</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. Member El-Hajj announced a card had been submitted but the speaker decided to pull the card.

Raquel Maden introduced herself as the new Public Affairs and Community Engagement Representative for the California School Boards Association, for San Diego and Imperial Counties; and made her services available to the Board. Ms. Maden spoke about her experience in working with Senator Ben Hueso and being a prior School Board Member in San Ysidro School District; and expressed her appreciation to the

Board for adopting the resolution Calling for Full and Fair Funding of California Public Schools at a prior meeting.

**D. PUBLIC HEARING**

**1. Public Hearing Regarding, and Consideration for Adoption of Resolution No. 1718-23 to Convey an Easement to San Diego Gas and Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the Pepper Drive School Site Property**

President El-Hajj opened a public hearing for Adoption of Resolution No. 1718-23 to Convey an Easement to San Diego Gas and Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the Pepper Drive School Site Property. There were no comments from the public. The hearing was closed.

**E. CONSENT ITEMS**

President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Acceptance of Donations, Grants, and Bequests
- 2.5. Approval of Consultants and General Service Providers
- 2.6. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation
- 2.7. Adoption of Resolution No. 1718-23 of the Santee School District Board of Education to Convey an Easement to San Diego Gas and Electric for Installation and Maintenance of Electric Vehicle Charging Stations on the Pepper Drive School Site Property
- 3.1. Personnel, Regular
- 3.2. Approval to Increase Work Hours for Identified Classified Non-Management Positions
- 3.3. Adoption of Resolution No. 1718-22 to Eliminate a Vacant Classified Non-Management Position

President El-Hajj acknowledged the \$1,500 donation to Mrs. Jeanie Low's special day class at Carlton Oaks from Max FM. She explained the donation was for classroom computers that Mrs. Low won as part of a monthly radio show recognizing exemplary teachers. Member Ryan moved approval.

<i>Motion:</i>	<u>Ryan</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second</i>	<u>Fox</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>4-0</u>	<i>Burns</i>	<u>Not Present</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**1.1. Board of Education Self-Evaluation**

The Board reviewed their scoring on the assessment tool and discussed areas with low scores. President El-Hajj mentioned the scoring rubric was as follows: 5=Always, 4=Often, 3=Rarely, 2=Never, and 1=Unsure.

Member Ryan explained scoring a "3" on *Communicate a Common Vision* because she felt this was an area in need of focus by the Board. Member Burns shared he had scored a "3" on *Govern in a Dignified and Professional Manner, Treating Everyone with Civility and Respect* because there are times when the Board forgets that they are in public view, conducting business, and may give a wrong perception. He mentioned the need to keep in mind that they are conducting business for the community.

President El-Hajj inquired on Member Ryan’s “3” and Member Levens-Craig’s “3.5” on *Involve the Community, Parents, Students, and Staff in Developing a Common Vision for the District Focused on Student Learning and Achievement and Responsive to the Needs of All Students*. Member Ryan shared she felt the continued need for parent involvement on Board advisory committees. Member Levens-Craig shared her score also reflected the lack of parental involvement.

Member Ryan shared she scored *Establish a Framework for the District’s Collective Bargaining Process and Adopt Responsible Agreements* with a “3” because she felt the process had changed a bit and felt Board and Administration should move back to brainstorming as a team for collective bargaining. Member Burns explained he scored “3.5” on *Provide Community Leadership on Educational Issues and Advocate on Behalf of Students and Public Education at the Local, State, and Federal Levels* because he felt the Board needs to take the next step when advocating for something and voice their concerns to the proper stakeholders on their stance.

**G. BUDGET WORKSHOP**

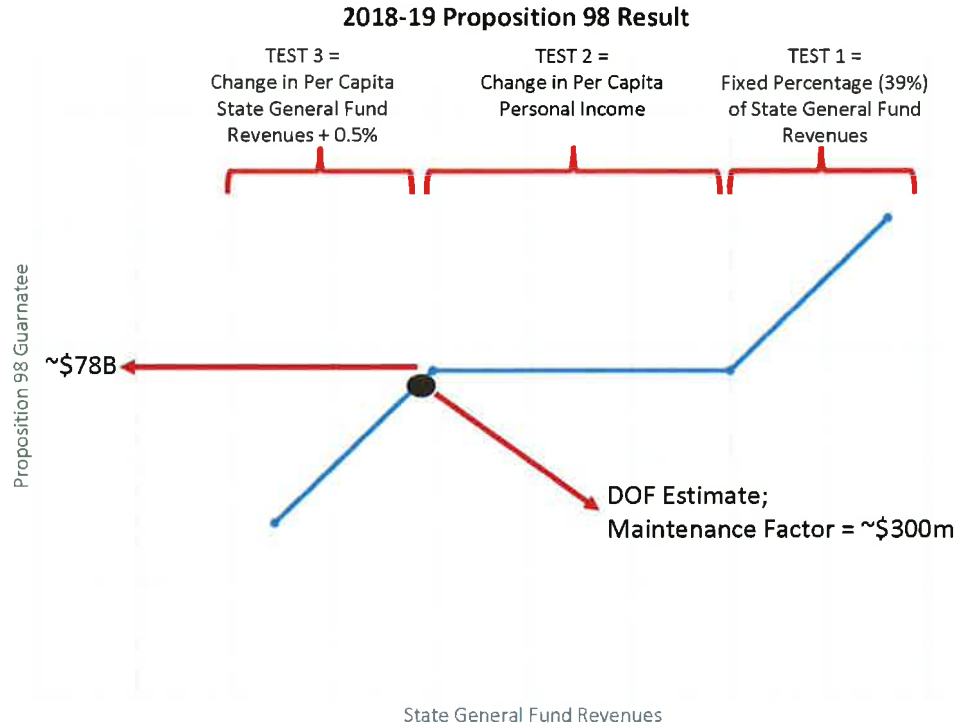
Karl Christensen, Assistant Superintendent of Business Services, shared that in January, the Governor unveiled his plans for the 2018-19 State budget and would be covering the following seven (7) topics.

**1. Governor’s Budget Proposal Highlight**

Mr. Christensen highlighted some of the Governor’s Budget Proposal. He shared State Revenues are doing well and noted there was an increase of \$1.4 billion in the 2017-18 budget; and 2018-19 projects about \$129.8 billion in revenues. In Proposition 98, he noted the guaranteed calculations in 2017-18 were \$75.2 billion; a 5.3% increase from the prior year. In 2018-19, Prop 98 is projected at \$78.3 billion. He explained the Governor allocated \$3 billion to fully fund Local Control Funding Formula (LCFF); and \$1.8 billion in one-time discretionary funds to reduce prior year Mandated Cost Reimbursement Claims, distributed on a per ADA basis. Mr. Christensen discussed the District and Charter School LCFF Funding and Gap Closure Estimates and mentioned that although the amount of the LCFF funding has increased from year-to-year, the amount of the increase has been less.

<b>District and Charter School LCFF Funding and Gap Closure Estimates</b>					
<b>(Dollars in Millions)</b>					
	<b>2014-15</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>	<b>2018-19</b>
LCFF Funding	\$4,722	\$5,994	\$2,942	\$1,362	\$2,883
Gap Closure %	30.16%	52.56%	56.08%	44.97%	100.00%
COLA	0.85%	1.02%	0.00%	1.56%	2.51%

He shared the Governor’s proposal to close the gap 100%, comes with some implications. Mr. Christensen mentioned that in previous years, the Governor proposes a certain amount of revenue for the State and it always higher in the May revise; and explained there has been an increase in Prop 98 because of that. He shared this year was a little different. It is already known that the January projections are significantly higher, approximately an additional \$2 billion, at the State-level; which means that there will be an increase in State revenue in the May revise. Mr. Christensen explained it is unknown how much of the increase will be allocated for education and presented the following 2018-19 Proposition 98 result chart.



Mr. Christensen explained there are three (3) tests in Prop 98; and mentioned two of those tests have to do with State’s general fund revenues. He explained that when the revenues increase, then the Prop 98 guarantee increases. Test 2 does not link to the State’s general fund revenue increases; but links to the per-capita change and personal income. Mr. Christensen explained the chart shows the State revenue on the horizontal access and the Prop 98 guarantee on the vertical access.

**2. Implications for Full Implementation to LCFF**

Mr. Christensen shared there are two implications he wanted to discuss, 1) where it puts the district in terms of funding; and 2) supplemental funding and how it is calculated; and how the District calculates the minimal proportionality percentage of increasing/improving services for students. He mentioned the following charts came from the School Services of California presentation. Mr. Christensen shared the chart showed an average per ADA funding for LCFF under two scenarios. He explained that under the revised projections, the steep increase happens in 2018-19 and the remainder of the years are COLA only; and mentioned that the full funding of the LCFF equates to returning to the 2007-08 funding level adjusted for COLAs; and not linked to adequacy.

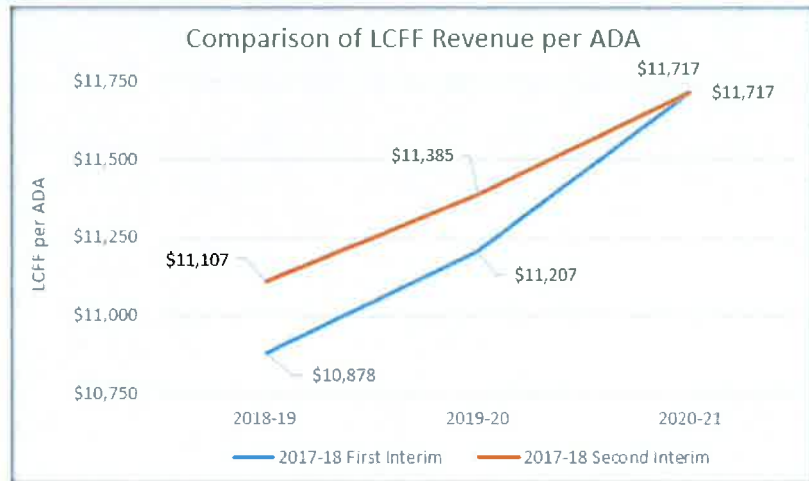


## Multiyear Projections

1

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- Under the revised projections, the steep increase happens in 2018-19 and the remainder of the years are COLA only
- **“Full Funding of LCFF” equates to returning to 2007-08 funding level (pre-recession) adjusted for COLAs – Not linked to adequacy**

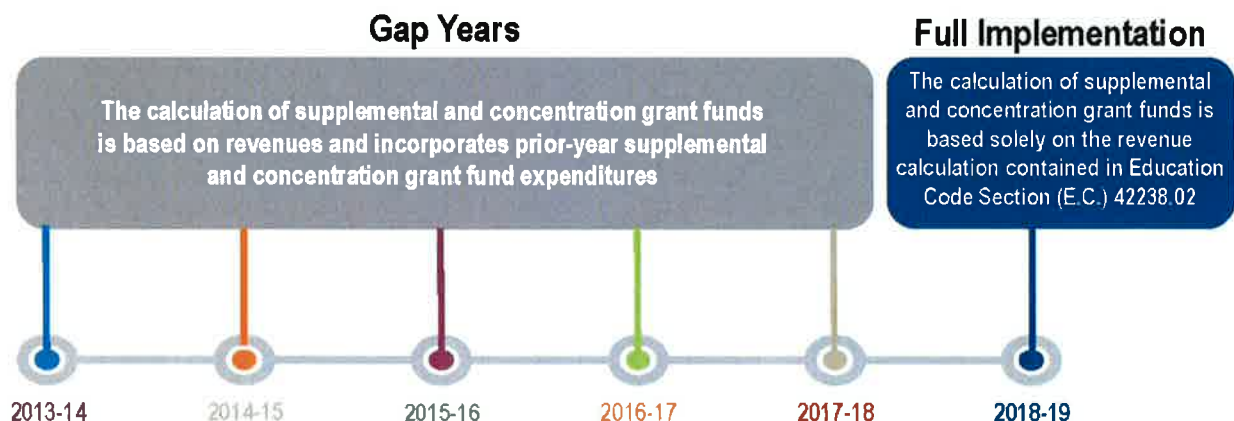


## Proportionality Conundrum

2

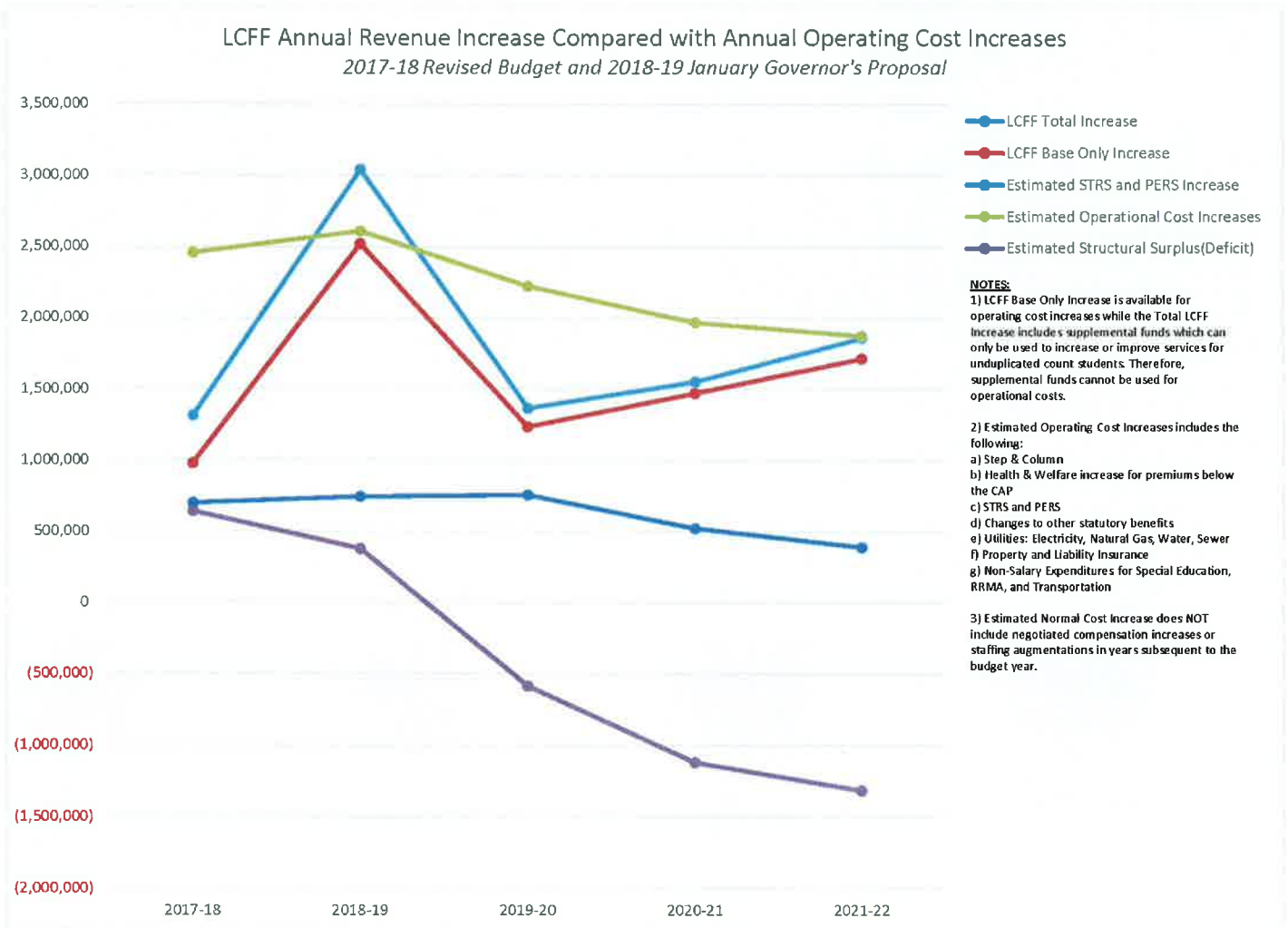
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- An LEA’s minimum proportionality percentage (MPP) requirement changes at full implementation



### 3. LCFF Revenue and Operating Cost Increases

Mr. Christensen explained the following chart that showed the LCFF annual revenue increase compared with the annual operating cost increases. He shared the dilemma some districts will face are the increases in the base grant are not enough to pay for the annual increases in operating costs, with a COLA only increase.



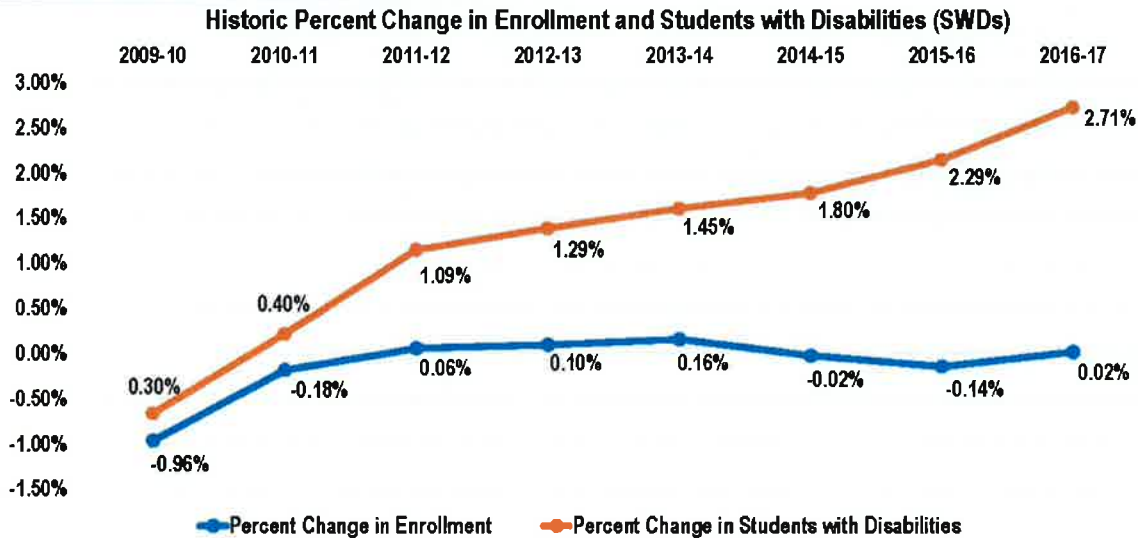
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Mr. Christensen mentioned he wanted to share a chart that showed operational cost increases. He explained there has been a lot of focus on STRS and PERS and not a lot of focus on special education; and special education has seen a significant increase in costs. Mr. Christensen explained the blue line showed the percentage change in enrollment, statewide. The orange line showed the percent change in enrollment in students with disabilities. He mentioned Districts are experiencing an increase in special education students, disproportionately to the increase in enrollment.



## Historic Percentage Change in Enrollment vs. Growth in SWDs

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#### 4. Review of Multi-Year Projection

Mr. Christensen shared he was still in the process of finishing the Second Interim report and explained some of the numbers on the multi-year projections would slightly change and the report might look a little different when presented at the March 6 meeting. He shared the multi-year projections report included the Governor's January Proposal for LCFF. It did not include the one-time revenue, which was estimated at approximately \$1.9 million. Mr. Christensen shared that he had purposely omitted the one-time revenue because he wanted to discuss one-time needs and their impact to the multi-year projections. He mentioned the report did not include any negotiated compensation increases.

Mr. Christensen explained that a 24% reserve was projected in 2017-18; and approximately 21% in 2018-19. He clarified that currently with the Second Interim, the multi-year projections will go through 2019-20; and that upon adoption of the 2018-19 budget, the multi-year projections for the 2020-21 school year are added and that was why it was being included in the presentation. Mr. Christensen shared that in the current scenario, with no additional changes, a 15% reserve was projected for the 2020-21 school year. He shared a structural surplus was projected through 2018-19 and a deficit starting to form in 2019-20 and 2020-21.

Mr. Christensen explained he would return to the multi-year projections after he shared information on the one-time funds and one-time needs proposals.

#### 5. One-Time Funds and One-Time Needs

Mr. Christensen mentioned he would be discussing the technology reserve, bus replacement plan, deferred maintenance, and classroom furniture. He explained the technology reserve (Fund 40) started in 2014-15, in anticipation of needing to replace technology devices for students, teachers, and instructional assistants. Mr. Christensen mentioned the plan was to set funds aside every year, have the iPads on a four-year replacement cycle, the laptops on a five-year replacement cycle. He mentioned the plan was for the iPads to be replaced within a three-year period in the same grade spans as when they were purchased. Grades 3-5 would be replaced first; then grades K-2; and then grades 6-8. He shared this meant a third of the iPads would be replaced in 2018-19. Mr. Christensen shared that upon discussion, it was decided that it is best if the devices are replaced all at once so that the District purchases the



same device manufactured at the same time. He explained this would facilitate maintenance and the device rollout. Mr. Christensen proposed changing the use of the technology funds by replacing all the iPads at the same time; and then replace them again in four years, etc. Another proposal was the addition of middle school devices. He explained middle school students need a more robust machine, similar to a laptop, to be able to use the more robust applications (i.e., video recording, coding, etc.). Mr. Christensen shared the report included purchasing laptops in 2018-19 at a 4:1 ratio (one laptop to every four middle school students). Laptops would be replaced every five years. He mentioned the chart included escalation in costs and enrollment. Mr. Christensen shared that also included were funds for replacement of network devices (switches, routers, servers, firewalls, etc.). He mentioned the District is currently using the general fund to replace network devices. Mr. Christensen shared that in order to implement these changes and keep the fund solvent for the next 15 years Administration is proposing that a one-time increase of \$1,000,000 be made into the Technology Reserve in 2018-19. He shared that with the current scenario, the Technology Reserve fund stays solvent until 2034-35.

Technology Reserve

Fiscal Year	Beginning Balance	Deposit	0.75%	Planned Use of Reserve Fund							Actual Use	Ending Balance
			Interest	Student IPADS	Teacher IPADS	IA IPADS	Teacher Laptops	Middle School Devices	Network Devices	Total		
2013-14	0										0	0
2014-15	0	590,000		0	0	0	0	0			0	590,000
2015-16	590,000	1,507,000	5,792	0	0	0	0	0			0	2,102,792
2016-17	2,102,792	820,000	26,296	0	0	0	0	0			0	2,949,088
2017-18	2,949,088	820,000	35,207	0	0	0	0	0			0	3,804,295
2018-19	3,804,295	1,820,000	35,357	2,935,429	151,155	0	0	279,210	50,000	3,415,794		2,243,859
2019-20	2,243,859	820,000	19,725	0	0	0	47,593	0	50,000	97,593		2,985,991
2020-21	2,985,991	820,000	25,290	0	0	51,976	48,037	0	50,000	150,013		3,681,268
2021-22	3,681,268	820,000	30,499	0	0	0	49,384	0	50,000	99,384		4,432,383
2022-23	4,432,383	820,000	36,128	3,066,371	166,236	0	50,752	0	50,000	3,333,358		1,955,153
2023-24	1,955,153	820,000	17,543	0	0	0	52,141	320,391	50,000	422,532		2,370,164
2024-25	2,370,164	820,000	20,654	0	0	57,028	52,629	0	50,000	159,657		3,051,161
2025-26	3,051,161	820,000	25,756	0	0	0	54,053	0	50,000	104,053		3,792,863
2026-27	3,792,863	820,000	31,313	3,202,667	182,288	0	55,500	0	50,000	3,490,455		1,153,721
2027-28	1,153,721	820,000	11,514	0	0	0	56,970	0	50,000	106,970		1,878,266
2028-29	1,878,266	820,000	16,946	0	0	62,371	57,504	335,682	50,000	505,558		2,209,654
2029-30	2,209,654	820,000	19,426	0	0	0	59,012	0	50,000	109,012		2,940,069
2030-31	2,940,069	820,000	24,898	3,331,873	199,368	0	60,542	0	50,000	3,641,783		143,184
2031-32	143,184	820,000	3,916	0	0	0	62,097	0	50,000	112,097		855,003
2032-33	855,003	820,000	9,252	0	0	68,020	62,681	0	50,000	180,700		1,503,556
2033-34	1,503,556	820,000	14,111	0	0	0	64,275	351,753	50,000	466,028		1,871,639
2034-35	1,871,639	820,000	16,865	3,466,326	217,531	0	65,893	0	50,000	3,799,750		(1,091,246)
2035-36	(1,091,246)	820,000	0	0	0	0	67,537	0	50,000	117,537		(388,784)
<b>Total</b>		<b>19,497,000</b>	<b>426,490</b>	<b>16,002,666</b>	<b>916,577</b>	<b>239,394</b>	<b>968,600</b>	<b>1,287,036</b>	<b>900,000</b>	<b>20,312,274</b>	<b>0</b>	

Mr. Christensen went on discuss the bus replacement reserve. He shared the District's current bus inventory and noted that the highlighted lines showed buses that were surplus, sold or discarded; and are no longer on inventory. Mr. Christensen shared the District has replaced seven (7) buses and is in need to replace an additional 12 (highlighted in orange). He explained the fund was originally set up for \$175,000 annual deposits; and leasing buses. Mr. Christensen mentioned six (6) out of the seven (7) busses are leased and the other was purchased using grant funds. He explained administration is proposing eliminating the annual \$175,000 deposit into the Bus Replacement fund; and instead do one-time deposit, of \$1.7 million, into the fund and purchase the buses. This would save on interest costs but it also eliminates the \$175,000 from the structural deficit; as the \$175,000 was an ongoing cost. He explained the reason for the \$1.7 million was because 2023-24 would be the last year of lease payments. He explained the remaining \$200,000 balance was to create a buffer for escalation of costs. Mr. Christensen



mentioned the District has replaced seven (7) buses through 2017-18 and is proposing replacing three (3) buses in 2018-19, three (3) buses in 2019-20, and (3) buses in 2021-22, and (3) buses in 2023-24; for a total of 19 buses and a cost of \$2.1 million.

Bus Replacement Plan

Bus #	Fuel Type	Passenger Type	Passenger Capacity	Year Made	Purchase Date	Mileage	Meets New EPA Reqmnts	EPA Required Retirement	Last Day for EPA Compliance	Replcmnt Year	Replaced With	Replacmnt For
115	Gas	VAN	8	2017	Aug-17	0	x					
116	Gas	VAN	10	2015	Feb-16	39,381	x					
117	Gas	VAN	10	2015	Feb-16	40,014	x					
118	Diesel	GE	84	1988	May-88			x	1/1/2015	2017	128	
119	Diesel	GE	84	1988	Dec-88			x	1/1/2015	2017	125	
120	Diesel	GE	84	1999	Dec-98	142,537		X	12/31/2019	2017	126	
121	Diesel	GE	84	1999	Dec-98	176,063		X	12/31/2019	2017	127	
122	Diesel	GE	84	1999	Dec-98	162,145		X	12/31/2019	2019	TBD1	
123	Diesel	GE	84	1999	Dec-98	183,710		X	12/31/2019	2019	TBD2	
124	Diesel	GE	84	1999	Dec-98	174,146		X	12/31/2019	2019	TBD3	
125	Diesel	GE	76	2017	Jun-17	3,202	x					119
126	Diesel	GE	76	2017	Jun-17	1,588	x					120
127	Diesel	GE	76	2017	Jun-17	2,832	x					121
128	Diesel	GE	76	2017	Jul-17	1,555	x					118
134	Gas	SE	20	1990					NA	2018	TBD10	
135	Gas	SE	20	1990					NA	2018	TBD11	
136	Gas	SE	20	1990	Aug-90				NA	2019	TBD12	
137	Gas	SE	20	1992	Jul-96	284,382			NA	2021	TBD4	
138	Gas	SE	20	1992	Jul-96	266,109			NA	2021	TBD5	
139	Gas	SE	20	1992	Jul-96	288,048			NA	2021	TBD6	
140	Gas	SE	20	1993	Jun-97	311,725			NA	2023	TBD7	
141	Gas	SE	20	1994	Nov-94	275,762			NA	2023	TBD8	
142	Gas	SE	20	1995	Apr-96	338,731			NA	2021	TBD9	
143	Diesel	SE	25	2009	Dec-09	91,404	x		NA	Poway Lawsuit: Engine Flaw		
144	Diesel	SE WC	24	2014	May-16	12,805	x					191
145	Diesel	SE WC	24	2014	May-16	16,480	x					192
146	Diesel	SE WC	24	2014	May-16	14,805	x					193
190	Gas	SE WC	8	1993					NA			
191	Diesel	SE WC	24	1999	Nov-99	185,371		X	12/31/2019	2016	144	
192	Diesel	SE WC	24	1999	Nov-99	185,390		X	12/31/2019	2016	145	
193	Diesel	SE WC	24	1999	Nov-99	204,105		X	12/31/2019	2016	146	
194	Diesel	SE WC	24	2015	Feb-16	35,377	x		NA			
197	Gas	SE WC	8	1988					NA			
199	Gas	SE WC	8	1992	Jul-96				NA			

Bus #	Fuel Type	Passenger Type	Passenger Capacity	Year Made	Purchase Date	Mileage	Meets New EPA Reqmnts	EPA Required Retirement	Last Day for EPA Compliance	Replcmnt Year	Replaced With	Replacmnt For
TBD1	Diesel	GE	81				x					122
TBD2	Diesel	GE	81				x					123
TBD3	Diesel	GE	76				x					124
TBD4	Gas	SE	24				x					137
TBD5	Gas	SE	24				x					138
TBD6	Gas	SE	24				x					139
TBD7	Gas	SE	24				x					140
TBD8	Gas	SE	24				x					141
TBD9	Gas	SE	24				x					142
TBD10	Gas	SE	24				x					134
TBD11	Gas	SE	24				x					135
TBD12	Gas	SE	24				x					136

0.75%

Bus Replacement Account					
Year	Count	Deposits	Interest	Use	Balance
2015-16	0	175,000	110	135,177	39,933
2016-17	3	175,000	1,334	(45)	216,312
2017-18	4	270,000	2,456	233,889	254,880
2018-19	3	1,700,000	6,919	364,609	1,597,190
2019-20	3		9,473	668,295	938,368
2020-21	0		6,520	138,139	806,749
2021-22	3		4,997	280,889	530,857
2022-23	0		3,777	54,419	480,215
2023-24	3		2,548	280,889	201,874
<b>Total</b>	<b>19</b>	<b>2,320,000</b>	<b>38,134</b>	<b>2,156,260</b>	

Mr. Christensen explained the District has been depositing \$535,000 annually into a Deferred Maintenance Plan. He mentioned the District has some significant roofing, painting, paving, etc. at some of the schools. Mr. Christensen explained working with Christina Becker, Director of Maintenance & Operations, and Facilities, to discuss a plan on how to use a possible one-time increase of \$300,000 in the deferred maintenance fund. He discussed the proposed plan.

**2018-19 Deferred Maintenance Plan**

<b>System</b>	<b>Site/Description</b>	<b>Amount</b>
<b>Exterior Painting</b>	Rio Seco, Hill Creek, & Sycamore Canyon	\$200,000
<b>Roofing</b>	Sycamore Canyon, Cajon Park, ERC and relocatable classrooms	\$535,000
<b>Paving</b>	Various Sites	\$100,000
<b>Grand Total</b>		\$835,000

Mr. Christensen shared Administration has been holding conversations for the past several years on replacing classroom furniture. He mentioned the District purchases furniture every year due to damage, wear and tear, safety hazards, etc. Mr. Christensen mentioned conversations have been held about purchasing 21<sup>st</sup> century furniture that is more conducive to today's learning environment. He mentioned Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, had visited Del Mar School District to view their 21<sup>st</sup> century model-learning lab. Dr. Pierce shared classrooms use televisions instead of projectors, whiteboard tables, supply caddies, etc. Mr. Christensen explained that these are just ideas and there may be a need to set aside funds and allocate funds on grant basis, maybe the school provides matching funds, etc. He mentioned there are some schools that already have 21<sup>st</sup> century learning furniture. Mr. Christensen reiterated this idea was exploratory but maybe something to consider for possible use of one-time funds.

Mr. Christensen returned to the multi-year projections to discuss the impact of the proposals. He explained that Administration felt the technology reserve and bus replacement plans were a priority. Mr. Christensen mentioned Administration was seeking direction from the Board on increasing their technology reserve, moving forward with the bus replacement plan, \$300,000 for deferred maintenance, and interest in 21<sup>st</sup> century furniture.

**6. Review of LCAP Executive Summary**

Mr. Christensen and Dr. Pierce shared a draft, and highlighted a few areas, of the LCAP Executive Summary. He mentioned the document was going to be used at the LCAP Annual Review workshop on March 13.

**7. Possible LCAP Changes for 2018-19**

Mr. Christensen provided an overview of the wording and refinement changes to the LCAP actions and services for 2018-19.

Upon discussion, the Board provided direction to proceed with the one-time deposit of \$1 million to the Technology Fund; a one-time deposit of \$1.7 million for buses; and a one-time deposit of \$300,000 to deferred maintenance. The Board mentioned they support the 21<sup>st</sup> century learning model, but asked for additional information and an implementation plan for further discussion and consideration.

**H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Member Burns mentioned that he was sure that as time went on, modernization and construction of new buildings would be brought forth to the Board for discussion. He shared that he wanted to share his own

perfective on some of the things that he heard from the public comments at the prior meeting. Member Burns clarified he was speaking on his behalf and not on behalf of the Board.

He clarified he had a great deal of respect for the Chet F. Harritt teachers; and shared his disappointment with some of the comments made at the prior meeting. Member Burns mentioned he has fought hard to make sure the District moves forward in student learning and has selected the modernization process with several factors in mind (i.e., always with student needs in mind, the number of students being impacted, and taxpayers, etc.). He explained that he agreed with the comments about the portable classrooms not being conducive to the current teaching environments; and confirmed those were legitimate concerns. Member Burns explained he had a problem with the comments that implied that the school did not have the proper resources because it was a Title I school; and mentioned the comments were an absolute disgrace because that was not true in the Santee community. He mentioned being hurt that someone he knew would use that as a tactic to recruit the community to come to the Board. For the record, Member Burns clarified that he does support new buildings and it does not have anything to do with the students' socio-economic status in the community.

President El-Hajj mentioned a Board Member had suggested writing a letter of support and condolences to the Board of Education of the Florida School District or the shooting at Stoneman Douglas High School on February 14, 2018.

Superintendent Baranski shared the upcoming dates for the Board meeting with Principals and Student Forum; and asked for topics of discussion. She explained prior topics of discussion for the principals meeting would be school budgets and/or 21<sup>st</sup> century learning/furniture. Member Levens-Craig mentioned that due to the upcoming birth of her grandchild, she would be attending the March 20<sup>th</sup> Board meeting via teleconference; and asked if the Board would be willing to move the student forum to the April meeting. Upon discussion, it was the Board's consensus to move the student forum to April 17<sup>th</sup>; and a possible discussion could be what they want to learn and/or know about the Board of Education? Any considerations for changing something? How did the Board make a decision about something? Superintendent Baranski shared she would work with school administration on a topic.

Superintendent Baranski mentioned the Board/Santee City Council Joint Conference Committee was confirmed for Monday, March 5 at 4:00 p.m. Superintendent Baranski shared a draft of the District's spread for the Santee Magazine spring edition based. Superintendent Baranski mentioned that due to construction repairs at the Educational Resource Center during the summer, the June 19, July 17, and possibly August 7 meetings would have to be moved to another location. It was the Board's consensus to hold the meetings at Cajon Park School.

#### **I. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
  
2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Purpose:* Potential Modification of Term for Close of Escrow  
*Property:* 10335 Mission Gorge Road, Santee 92071  
(formerly known as Santee School Site)  
*Agency Negotiator:* Karl Christensen, Assistant Superintendent
  
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 9:11 p.m.

**J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:56 p.m. and reported no action was taken.

**K. ADJOURNMENT**

With no further business, the regular meeting/budget workshop of February 20, 2018 was adjourned at 10:57 pm.

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Dustin Burns, Clerk

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Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
March 6, 2018

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel. Requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted for Board of Education approval **prior** to the travel date.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

**Staff Development**

- Implement a staff development plan as the cornerstone of employee performance and growth.

**FISCAL IMPACT:**

The estimated travel expenses are \$2,417.00, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.1.

**Board Travel Report - March 6, 2018**

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel
Monday, 03/12/18	Anne Coman	Carlton Hills	SELPA Workshop	El Cajon	\$0	\$20	Unrestricted Site Budget	This is a community advisory committee dinner in honor of Katerose Reed.
	Marian Rashap	Carlton Hills			\$0	\$20	Unrestricted Site Budget	
	Laura Barker	Carlton Hills			\$0	\$20	Unrestricted Site Budget	
	Angelo Benedetto	Carlton Hills			\$0	\$20	Unrestricted Site Budget	
	Michelle May	Carlton Hills			\$0	\$20	Unrestricted Site Budget	
Tuesday, 03/20/18	Tiffani Brown	Educational Services	Mindset Mathematics: Visualizing and Investigating Big Ideas	Oceanside	\$0	\$145	Professional Development	This workshop will focus on the big ideas for math instruction and the mathematical content that supports these big ideas.
	Kristen Eveland	Educational Services			\$0	\$145	Professional Development	
	Stacy Roberts	Educational Services			\$0	\$145	Professional Development	
	Jennifer Rolf	Educational Services			\$0	\$145	Professional Development	
<b>Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California</b>								
Thursday, 06/21/18	Mimi McGinty	Special Education	Pepperdine University Straus Institute for Dispute Resolution	Malibu, CA	\$0	\$1,737	Special Education	This workshop will provide strategies for dispute resolution.

Consent Item D.2.2. Acceptance of Donations, Grants, and Bequests  
 Prepared by Karl Christensen  
 March 6, 2018

**BACKGROUND:**

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
<b>DONATIONS</b>			
Funds Awarded for Flexible Seating Furniture (H. Alex)	\$542.84	DonorsChoose.org	Hill Creek School
Funds Awarded for Mathematical Manipulative Kit (C. Stanley)	\$154.95	DonorsChoose.org	Hill Creek School
Items for Site Library including Books, 3 OzoBots (programmable robots), Writing Journals, LEGO Kits, Games, and Puzzles	\$3,000.00	Barnes & Noble, Santee	Hill Creek School
<b>GRANTS</b>			
(none)			
<b>BEQUESTS</b>			
(none)			
<b>TOTAL RECEIVED</b>	<b>\$3,697.79</b>		

**RECOMMENDATION:**

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goals:

**Educational Achievement**

- Assure the highest level of educational achievement for all students.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The donations, grants, and/or bequests listed above are valued at \$3,697.79.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.2.

Consent Item D.2.3. Approval/Ratification of Expenditure Transactions  
Prepared by Karl Christensen Charged to District Issued Purchasing Cards (P-Cards)  
March 6, 2018

**BACKGROUND:**

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period January 1, 2018 through January 31, 2018.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

There were 166 transactions totaling \$19,925.10 charged to various funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.3.



PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180101	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	228.41	Toner
20180101	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	202.65	Toner
20180101	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	229.48	Toner
20180110	ABEL,CATHY	CHILD NUTRITION	ULINE *SHIP SUPPLIES	440.39	3 Rain Overalls
20180111	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUURANT STORE	61.54	5" Classic 1" Thermometer
20180118	ABEL,CATHY	CHILD NUTRITION	THE WEBSTAUURANT STORE	71.41	Steramine Sanitizing Tablets
20180119	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS W	16.15	Acrylic Sign Holder
20180123	ABEL,CATHY	CHILD NUTRITION	OFFICE DEPOT #908	53.86	Laminator
20180123	ABEL,CATHY	CHILD NUTRITION	INT*IN *ISITE SOFTWARE	8.97	Five Star Meal Posters
20180124	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS W	(16.15)	Acrylic Sign Holder - Returned
20180125	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS W	92.90	Oven Mitts set of 2 - 10 ea
20180125	ABEL,CATHY	CHILD NUTRITION	AMAZON MKTPLACE PMTS	16.15	Acrylic Sign Holder
20180130	ABEL,CATHY	CHILD NUTRITION	TARGET 00014852	77.26	Gluten Free Meals, Almond Milk
20180131	ABEL,CATHY	CHILD NUTRITION	SPROUTS FARMERS MARK	9.58	Vegan cheese shredded
				<u>1,492.60</u>	
20180112	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	1,495.00	Enrollment in Master in Governance (MIG) courses for Member El-Hajj and Superintendent Baranski
20180112	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CALIFORNIA SCHOOL BOAR	897.00	Enrollment in Master in Governance (MIG) courses for Member El-Hajj and Superintendent Baranski
20180112	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AMAZON MKTPLACE PMTS	179.14	Tablecloths for Board room tables
20180117	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	ALS SPORT SHOP	37.66	PLT name badges
20180118	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	45.99	Board meeting supplies
20180119	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	299.55	Catering for Superintendent's Leadership Series
20180119	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	BASKIN #354764 ONLINE	23.99	Board meeting supplies
20180123	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	AWARDS BY NAVAJO	43.14	Board room supplies
				<u>3,021.47</u>	
20180109	AVILA,EVONN	BUSINESS SERVICES	UCSD EXTN WEB 85853	950.00	Workshop - K. Christensen
20180119	AVILA,EVONN	BUSINESS SERVICES	SKILLPATH / NATIONAL	199.00	Workshop - T. Long
				<u>1,149.00</u>	
20180124	BENEDETTO,ANGELO	CARLTON HILLS	WAL-MART #1917	3.77	Development of student of the month photos
20180129	BENEDETTO,ANGELO	CARLTON HILLS	SMARTNFINAL92910809291	8.99	Snacks for LCAP student survey
				<u>12.76</u>	
20180122	BILLICK,JERI	SYCAMORE CANYON	CARTERS HAY & GRAIN, I	14.50	Chicken feed
20180126	BILLICK,JERI	SYCAMORE CANYON	LAKESHORE LEARNING MAT	158.35	Small laminating machine
				<u>172.85</u>	
20180108	BRASHER,PAMELA	OST PROGRAMS	OTC BRANDS INC.	(74.55)	Craft supplies fuse beads, pony beads, bead boards
20180110	BRASHER,PAMELA	OST PROGRAMS	TEACHERSPAYTEACHERS.CO	4.99	Rainy day activity pack, activities for indoor games
20180114	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	288.88	Games for kids, kerplunk game, headband game, scrabble. misc toys and games
20180125	BRASHER,PAMELA	OST PROGRAMS	MICHAELS STORES 3256	21.95	Clay for claymation club
20180126	BRASHER,PAMELA	OST PROGRAMS	OFFICE DEPOT #908	46.74	White board and markers for guitar club
20180129	BRASHER,PAMELA	OST PROGRAMS	JOANN STORES #1841	327.90	Craft and sewing items for clubs for sites
20180130	BRASHER,PAMELA	OST PROGRAMS	JOANN STORES #1011	17.32	Crafts Fair Project Foam
				<u>633.23</u>	
20180125	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	STARBUCKS T2 WEST SAN	4.47	Lunch while attending the Superintendent's Symposium in Monterey, CA
20180125	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	UNITED AIRLINES	25.00	Airfare to the Superintendent's Symposium in Monterey, CA
20180126	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	LAX AIRP ENGINE CO 28	21.00	Car rental expenses while attending the Superintendent's Symposium in Monterey, CA
20180128	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	UNITED AIRLINES	25.00	Luggage fee while traveling to the Superintendent's Symposium in Monterey, CA
20180128	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	AVIS RENT A CAR	99.88	Car rental while attending the Superintendent's Symposium in Monterey, CA
20180129	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	PORTOLA HOTEL AND SPA	571.02	Hotel accommodations while attending the Superintendent's Symposium in Monterey, CA
				<u>746.37</u>	
20180114	EDMONSTON,ERICA	RIO SECO	SMARTNFINAL92910809291	19.98	Ice Cream treat for students meeting Achieve Goal
				<u>19.98</u>	
20180110	HECK,TERRY	PRIDE ACADEMY	STAPLES DIRECT	107.74	Principal office chair
20180114	HECK,TERRY	PRIDE ACADEMY	THINGLINK TL PRO TEACH	35.00	Curative research tool for teachers and students
20180124	HECK,TERRY	PRIDE ACADEMY	WALMART.COM	176.91	Outdoor study table for primary grades
20180125	HECK,TERRY	PRIDE ACADEMY	7708 DOMINOS PIZZA	17.22	Pizza with the Principal
20180126	HECK,TERRY	PRIDE ACADEMY	VONS #1897	12.18	Refreshments for Pizza with the Principal
				<u>349.05</u>	
20180118	HICKS,TYLENE	CHET F. HARRITT	SPELLCITY	59.95	Spelling City software
20180123	HICKS,TYLENE	CHET F. HARRITT	WAL-MART #1917	192.93	Student incentives for the LCAP Survey and the Safe School Ambassador training
20180123	HICKS,TYLENE	CHET F. HARRITT	AMAZON MKTPLACE PMTS	29.98	Scroll paper for awards
20180126	HICKS,TYLENE	CHET F. HARRITT	IDENTAKID	471.49	Additional Ident-a-Kid scanner for volunteer check-ins
20180128	HICKS,TYLENE	CHET F. HARRITT	THE HOME DEPOT #0673	42.47	Supplies for garden
				<u>796.82</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180109	HOOKS, TED A	PEPPER DRIVE	DECKER EQUIPMENT	413.31	Traffic signage/cones
20180109	HOOKS, TED A	PEPPER DRIVE	DECKER EQUIPMENT	29.64	Traffic signage/cones
				<u>442.95</u>	
20180108	LOCKE, SUMMER	PEPPER DRIVE	FEDEXOFFICE 00027003	38.73	Kindness Week Poster
				<u>38.73</u>	
20180101	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT 673	27.20	Cabling supplies
20180114	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	TCA FASTRAK R	15.84	Carpool fee
20180118	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	104.97	iPad adapters
20180119	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security system
20180128	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	(98.33)	Return of adapters
				<u>74.67</u>	
20180103	MARTIN, SUZANNE	HILL CREEK	AMAZON VIDEO ON DEMAND	2.99	Purchase to be refunded by secretary
20180117	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM	290.92	Elective supplies
20180119	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	70.98	Elective supplies
20180124	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS	90.02	Classroom supplies
20180124	MARTIN, SUZANNE	HILL CREEK	THE HOME DEPOT #0673	121.83	Elective materials
20180124	MARTIN, SUZANNE	HILL CREEK	AMAZON MKTPLACE PMTS W	72.28	Arts Attack Supplies
20180125	MARTIN, SUZANNE	HILL CREEK	GIUITAR CENTER #112	108.49	Middle schools supplies
20180126	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM	34.18	Resource book
				<u>791.69</u>	
20180101	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS W	297.29	SDC Classroom set up admin and organization supplies
20180103	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	18.90	Pin Art
20180103	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS W	142.08	SDC Classroom set up and organization supplies
20180103	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	79.56	Dry Erase Board and Pocket Chart
20180104	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS W	387.68	Play Dough, white board supplies, classroom games
20180104	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	12.46	Numbers Bingo Game
20180104	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON.COM AMZN.COM/BI	245.84	File boxes for SDC classroom
20180105	MCGINTY, MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #908	97.96	SDC classroom supplies
20180105	MCGINTY, MIRIAM	SPECIAL EDUCATION	MICHAELS STORES 3256	160.27	Velcro for SDC classroom
20180105	MCGINTY, MIRIAM	SPECIAL EDUCATION	OFFICE DEPOT #908	96.91	Fasteners
20180110	MCGINTY, MIRIAM	SPECIAL EDUCATION	CPI INC	102.37	CPI Training workbooks
20180110	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS W	(10.76)	Refund for hundreds board ordered for SDC classroom
20180111	MCGINTY, MIRIAM	SPECIAL EDUCATION	BEST BUY MHT 00011452	64.63	Earpod for SDC student
20180115	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON.COM AMZN.COM/BI	34.52	Special Education admin supplies- file folders and note paper
20180121	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON MKTPLACE PMTS	53.23	Panel legs
				<u>1,782.74</u>	
20180112	MCKINNON, KATHY	EDUCATIONAL SERVICES	CCSESA	150.00	Prof. Dev. Registration D. Prouty/2018 History Social Science Framework Rollouts
20180114	MCKINNON, KATHY	EDUCATIONAL SERVICES	AMAZON.COM	194.50	Prof. Dev. - Supplies/Books
20180117	MCKINNON, KATHY	EDUCATIONAL SERVICES	SCHOOL HEALTH CORP	84.28	Spec. Educ. - Supplies
20180118	MCKINNON, KATHY	EDUCATIONAL SERVICES	TARGET 00014852	5.73	Prof. Dev. - Supplies
20180118	MCKINNON, KATHY	EDUCATIONAL SERVICES	FOOD4LESS #0349	5.87	Prof. Dev. - Supplies/Food
20180119	MCKINNON, KATHY	EDUCATIONAL SERVICES	AMAZON.COM	32.30	Prof. Dev. - Supplies/Book
20180121	MCKINNON, KATHY	EDUCATIONAL SERVICES	EINSTEIN BROS BAGELS33	15.49	Spec. Educ. - Supplies/Food
20180122	MCKINNON, KATHY	EDUCATIONAL SERVICES	VARIDESK	425.62	ERC Admin - Supplies
				<u>913.79</u>	
20180124	MONTLER, BONNER M	EDUCATIONAL SERVICES	VONS #1897	13.99	Food/drink for participants of First Annual Summative Assessment Examiner's training
20180125	MONTLER, BONNER M	EDUCATIONAL SERVICES	STARBUCKS STORE 06636	15.95	Food/drink for participants (Day 2) of First Annual Summative Assessment Examiner's training
20180125	MONTLER, BONNER M	EDUCATIONAL SERVICES	VONS #1897	21.96	Food/drink for participants (Day 2) of First Annual Summative Assessment Examiner's training
				<u>51.90</u>	
20180110	MYERS, CHARLES	TRANSPORTATION	BUDGET0527500088362	140.98	Camp truck rental
20180115	MYERS, CHARLES	TRANSPORTATION	BUDGET0527500088364	142.79	Camp truck rental
20180124	MYERS, CHARLES	TRANSPORTATION	BUDGET0527500088636	142.53	Camp truck rental
20180129	MYERS, CHARLES	TRANSPORTATION	BUDGET0527500088672	143.33	Camp truck rental
20180131	MYERS, CHARLES	TRANSPORTATION	PAYPAL *CASTO	295.00	CASTO Convention Registration
				<u>864.63</u>	
20180121	OLANDER, MICHAEL	CAJON PARK	BRAINPOP	230.00	Online tech program for students
				<u>230.00</u>	
20180123	ORTEGA, KAREN	HUMAN RESOURCES	SDSU	250.00	2018 SDSU Non-Profit, Government & Education Career Fair
20180124	ORTEGA, KAREN	HUMAN RESOURCES	SAN DIEGO COUNTY SUPER	100.00	2018 SDCOE Job Fair - Point Loma Nazarene
				<u>350.00</u>	

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PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180131	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	FLINN SCIENTIFIC, I	160.21	Instructional Materials - Science Supplies
20180131	PIERCE,STEPHANIE	EDUCATIONAL SERVICES	AIRPORT PARKING	35.00	ERC Admin - Travel/Parking
				<u>195.21</u>	
20180111	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS W	11.84	Video adapter for computer monitor
20180112	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS W	31.06	Assistive technology purchase for Special Ed department. External wireless keyboard and device sleeve
20180115	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	32.30	Book on redesigning student learning spaces (classroom work areas)
20180118	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SWIVL BY SATARII	31.61	iPad adapter for remote audio/video recording tool
20180123	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	BEST BUY MHT 00011452	30.16	Assistive technology iPad case paid for by special education department
20180125	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON MKTPLACE PMTS	60.68	4 iPad mounts for tripod to use for teachers competing in county-wide student digital video competition
20180126	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM	32.06	2 tripods for teacher use in the county-wide student digital video competition
				<u>229.71</u>	
20180128	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	14.54	Wipes for S Luedeman class
20180130	RIFFEL,MEREDITH	PUPIL SERVICES	LMP'DAVERAMSEY LAMPOG	439.99	Foundations in Personal Finance Curriculum for SSP
				<u>454.53</u>	
20180110	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	175.92	Counseling grant purchase
20180112	ROSA,JIM	HILL CREEK	COMMITTEE FOR CHILDREN	459.00	Counseling grant - kinder kit
20180114	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	53.43	Elective supplies
20180115	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS W	20.99	Classroom supplies
20180115	ROSA,JIM	HILL CREEK	AMAZON.COM AMZN.COM/BI	5.65	Work room supplies
20180115	ROSA,JIM	HILL CREEK	THE WEBSTAUANT STORE	140.98	Elective supplies
20180124	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	20.46	Office supplies
20180126	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	49.95	Office toner
20180126	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	6.59	Office supplies
20180126	ROSA,JIM	HILL CREEK	AMAZON MKTPLACE PMTS	10.98	Office supplies
20180129	ROSA,JIM	HILL CREEK	AMAZON.COM	37.45	Office supplies
20180130	ROSA,JIM	HILL CREEK	AMAZON.COM	15.07	Classroom supplies - PTSA funded
				<u>996.47</u>	
20180108	SAUNDERS,LEAH	CARLTON OAKS	SP * SITSPOTS	61.44	Kindness Week supplies
20180110	SAUNDERS,LEAH	CARLTON OAKS	SP * SITSPOTS	61.44	Kindness Week supplies
20180110	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS W	19.99	P.E. equipment and supplies
20180110	SAUNDERS,LEAH	CARLTON OAKS	SP * SITSPOTS	(61.44)	Kindness Week supplies returned
20180115	SAUNDERS,LEAH	CARLTON OAKS	NETBRANDS MEDIA CORP.	263.00	Kindness Week supplies
20180122	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	149.50	P.E. materials and supplies
20180122	SAUNDERS,LEAH	CARLTON OAKS	PAYPAL *SMARTCLASS	17.00	P.E. equipment and supplies
20180122	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	159.50	P.E. equipment and supplies
20180122	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM	33.93	Kindness Week supplies
20180122	SAUNDERS,LEAH	CARLTON OAKS	AMAZON.COM	58.48	Kindness Week supplies
20180123	SAUNDERS,LEAH	CARLTON OAKS	BARNES & NOBLE #1976	30.67	Professional Development materials
20180124	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	69.90	Kindness Week supplies
20180124	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	105.94	Student incentives
20180125	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	8.45	Kindness Week supplies
20180125	SAUNDERS,LEAH	CARLTON OAKS	AMAZON MKTPLACE PMTS	8.45	Kindness Week supplies
				<u>986.25</u>	
20180109	SCHWELLER,JOHN	PUPIL SERVICES	HAWTHORNE EDUCATIONAL	58.00	Pre Referral Intervention Manual for John Schweller
20180130	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS W	382.89	Materials/supplies for SSP garden
20180130	SCHWELLER,JOHN	PUPIL SERVICES	AMAZON MKTPLACE PMTS W	31.56	Supplies for SSP
				<u>472.45</u>	
20180112	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	104.63	Stockings, marble race games, decals for OSTP
20180112	SHEEN,KRISTINA D	OST PROGRAMS	WAL-MART #1917	17.11	After Christmas stockings for children
20180123	SHEEN,KRISTINA D	OST PROGRAMS	TARGET 00014852	174.58	Games, soccer balls, basketballs
20180124	SHEEN,KRISTINA D	OST PROGRAMS	ESTRADAS MEXICAN FOOD	46.38	Carlton Hills Staff meeting lunch
20180129	SHEEN,KRISTINA D	OST PROGRAMS	WALMART.COM	298.19	Mini grant supplies for cooking club. Convection countertop oven, mixer, blender
				<u>640.89</u>	
20180108	SIMKO,JOHANNA	CAJON PARK	OFFICE DEPOT #2099	37.29	6th grade camp duck tape and sharpies to mark luggage
20180117	SIMKO,JOHANNA	CAJON PARK	AMAZON.COM	75.40	PBIS- Birthday pencils
20180126	SIMKO,JOHANNA	CAJON PARK	AMAZON MKTPLACE PMTS	158.53	PE equipment
				<u>271.22</u>	
20180109	SIMPSON,DEBRA	RIO SECO	NAT ASSN OF ELEM SC	235.00	Professional Learning for Administrators on site
20180111	SIMPSON,DEBRA	RIO SECO	TEACHERSPAYTEACHERS.CO	4.59	Self-reflective learning materials for teachers
				<u>239.59</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20180110	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON MKTPLACE PMTS	239.95	Checkers for new outdoor checker board
20180111	SOUTHCOTT,STEPHANIE	CARLTON HILLS	TARGET.COM *	75.41	Bookcase for Literacy Center
20180112	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMAZON.COM AMZN.COM/BI	204.71	Water bottle holder
20180124	SOUTHCOTT,STEPHANIE	CARLTON HILLS	PAYPAL *BUTTERFLYPR	90.95	Holocaust teaching materials
20180124	SOUTHCOTT,STEPHANIE	CARLTON HILLS	SPROUTS FARMERS MARK	14.86	SDCOE meeting snacks
				<u>625.88</u>	
20180108	STARKEY,MARK	INFORMATION TECHNOLOGY	IKEA SAN DIEGO	344.76	Furniture for Technology office
20180112	STARKEY,MARK	INFORMATION TECHNOLOGY	HILTON	16.00	Parking for Microsoft training
20180126	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	74.13	Video adapters for Business
20180128	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM	172.39	Backup external HDD for Technology
20180130	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS	60.28	4 Display port to DVI adapters for Pubs
20180130	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM AMZN.COM/BI	43.09	Computer speaker subwoofer for CH
20180131	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM	129.24	3 Apple lightning to VGA adapters for SSP
20180131	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON MKTPLACE PMTS W	37.78	DVD writer drive for RS
				<u>877.67</u>	
				<u><u>19,925.10</u></u>	

Consent Item D.2.4.  
Prepared by Karl Christensen  
March 6, 2018

Approval of Western Environmental & Safety  
Technologies, Inc. for Asbestos Reporting  
Update per AHERA Regulations

**BACKGROUND:**

Schools are required to update information regarding asbestos building materials within all facilities and provide a report every three years in accordance with the Asbestos Hazardous Emergency Response Act (AHERA). The last report was done 2015 and is therefore due for an update.

Since many schools have had asbestos materials removed and abated as part of the Capital Improvement Program (CIP) construction, an update will include data accumulated over the past ten years from the construction program of sampling, testing and removal monitoring. Western Environmental & Safety Technologies, Inc. (WEST) has provided excellent service for over ten years in addition to doing AHERA reporting. WEST has provided a proposal of \$2,675.00. The work is to be accomplished through the summer and to be available for public review in the Fall 2018.

**RECOMMENDATION:**

It is recommended that the Board of Education approve Western Environmental & Safety Technologies, Inc. for reporting per AHERA regulations of all school facilities building components.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

The fiscal impact is \$2,675.00 to be paid from the Routine Restricted Maintenance Account.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.4.

January 31, 2018

Christina Becker  
Santee School District  
9880 River Walk Drive  
Santee, CA 92071-5209

Ref. 2018 – AHERA Three Year Asbestos Re-inspection Proposal

**WEST completed your last three year re-inspection during the calendar year of 2015 and you are due to be inspected again during the 2018 calendar year. WEST is pleased to provide you with this cost proposal to complete your 2018 AHERA re-inspection for your school district.**

**AHERA Requirement History:** At least once every three years after your management plan is in effect, the School District shall conduct a re-inspection of all friable and non-friable known or assumed ACBM in each school building that they lease, own, or use. An accredited Building Inspector shall conduct all such inspections. During the course of this required re-inspection, WEST'S accredited inspection shall complete the following:

- Visually re-inspect and reassess, under Section 763.88, the condition of all friable know or assumed ACBM.
- Visually inspect material that was previously considered non-friable ACBM and touch the material to determine whether it has become friable since the last inspection or re-inspection.
- Identify any homogeneous areas with material that has become friable since the last inspection or re-inspection.
- For each homogeneous area of newly friable material that is already assumed to be ACBM, bulk samples may be collected and submitted for analysis in accordance with Section 763.86 and 763.87.
- Assess, under Section 763.88, the condition of the newly friable material in areas where samples are collected, and newly friable materials in areas that are assumed to be ACBM.
- Reassess, under Section 763.88, the condition of friable known or assumed ACBM previously identified.
- Record the following and submit to the designated person a copy of such record for inclusion in the Management Plan:
  - A. The date of the re-inspection, the name and signature of the person conducting the re-inspection, state of accreditation, and, if applicable, his or her accreditation number, and any changes in the condition of known or assumed ACBM.
  - B. The exact locations where samples are collected during the re-inspection, a description of the manner used to determine sampling locations, the name and signature of each accredited inspector who collected the samples, state of accreditation, and, if applicable, his or her accreditation number.

**Based on the above stated information, WEST is pleased to complete your school district's required 2018 AHERA three year re-inspection for a cost not to exceed \$2,675.00.**

If you have any questions, or if I can supply you with any additional information in reference to the upcoming 2018 three year re-inspection or any other asbestos related issue, please do not hesitate to contact me at (619) 571-3987.

Respectfully Submitted,



**David Christy**  
Certified Asbestos Consultant - CAC# 92-0703  
☎ Tel: (858) 271-1842 (office)  
☎ Tel: (619) 571-3987 (cell)  
☎ FAX: (858) 271-1856  
✉ Email: [gowestdc@msn.com](mailto:gowestdc@msn.com)

7676 Hazard Center Drive • Suite #500 • San Diego • California • 92108  
phone (858) 271-1842 fax (858) 271-1856  
e-mail [gowestdc@msn.com](mailto:gowestdc@msn.com)  
Arizona • California

Consent Item D.2.5.  
Prepared by Karl Christensen  
March 6, 2018

Authorization to Solicit Informal Bids through  
CUPCCAC and Formal Bids for 2018-19 Deferred  
Maintenance Projects

**BACKGROUND:**

On September 4, 2012, the Board approved a resolution to utilize the California Uniform Public Construction Cost Accounting Act (CUPCCAC) for public works projects over the \$15,000 formal bid threshold. Staff has developed an approved vendor list following the procedures of the CUPCCAC process. This allows staff to seek informal bids for public works projects using the qualified vendor’s list for projects up to \$175,000. Formal bidding is required for projects over \$175,000.

<b>System</b>	<b>Site/Description</b>	<b>Amount</b>
<i>Exterior Painting</i>	Rio Seco, Hill Creek, & Sycamore Canyon	\$200,000
<i>Roofing</i>	Sycamore Canyon, Cajon Park, ERC and relocatable classrooms	\$535,000
<i>HVAC</i>	State Preschool	\$35,000
<i>Paving</i>	Various Sites	\$65,000
<b>Grand Total</b>		<b>\$835,000</b>

Staff is requesting Board authorization to call for Formal & Informal bids through the CUPCCAC process for Deferred Maintenance projects at various sites for Fiscal Year 2018-19 as follows:

1. School exterior painting at Rio Seco, Hill Creek, and Sycamore Canyon school sites
2. Roofing Replacement at Sycamore Canyon, Cajon Park, ERC and Districtwide relocatable classrooms and repairs as needed.
3. Replacement of older HVAC system on the PRIDE Academy State Preschool building
4. Asphalt Repairs: Paving, crack repairs and sealcoating – Districtwide as needed for safety.

**RECOMMENDATION:**

It is recommended that the Board of Education authorize Formal & Informal bidding process to seek bids for certain 2018-19 Deferred Maintenance Projects. Separate items will be brought back to the Board for consideration of contract award at future meetings.

This recommendation supports the following District goal:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**FISCAL IMPACT:**

Up to \$835,000 from Deferred Maintenance funds.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.5.



Consent Item D.2.6.  
Prepared by Karl Christensen  
March 6, 2018

Approval of Agreement with Vavrinek, Trine, Day &  
Co., LLP for Audit Services

**BACKGROUND:**

Vavrinek, Trine, Day & Co., LLP has provided services for the District's annual audit for many years. They continue to provide quality service and Administration recommends contracting with them for the next three (3) years.

**RECOMMENDATION:**

It is recommended that the Board of Education Approve the Agreement with Vavrinek, Trine, Day & Co., LLP for Audit Services for the 2017-18, 2018-19, and 2019-20 fiscal years.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

In addition to travel costs, the maximum fees for each year are as follows:

- 2017-18 = \$22,000
- 2018-19 = \$22,500
- 2019-20 = \$23,000

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.2.6.

## CONTRACT FOR AUDITING

This agreement made and entered into this 6th of February 2018, between the Governing Board of the Santee School District, of San Diego County, State of California, hereafter referred to as "District" and VAVRINEK, TRINE, DAY & CO., LLP, Certified Public Accountants, hereafter referred to as "Auditors".

We understand the services we are to provide the District for the year ended June 30, 2018, 2019, and 2020, respectively. We will audit the financial statements, including the related notes to the financial statements, which collectively comprise the basic financial statements, financial statements of the District, as of and for the three-year period beginning July 1, 2017 and ending June 30, 2020. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A) to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedules
3. Schedule of Other Postemployment Benefits (OPEB) Funding Progress
4. Schedule of the District's Proportionate Share of the Net Pension Liability
5. Schedule of District Contributions

Supplementary information other than RSI, also accompanies District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole:

1. Schedule of Expenditures of Federal Awards.
2. Schedules required by the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel.

The following additional information accompanying the basic financial statements will be subjected to the auditing procedures applied in our audit of the financial statement, and our auditor's report will not provide an opinion or any assurance on that other information.

1. Combining Statements – Non-Major Governmental Funds

### **AUDIT OBJECTIVES**

The objective of our audit is the expression of an opinion as to whether your basic financial statements are fairly presented, in all material respects, in conformity with United States generally accepted accounting principles and to report on the fairness of the supplementary information referred to above when considered in relation to the financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with Federal statutes, regulations, and the terms and conditions of Federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and compliance will each include a paragraph that states that that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with United States generally accepted auditing standards; the standards outlined in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. If our opinion on the financial statements or the Single Audit compliance opinion is other than unmodified, we will fully discuss the reasons with you in advance. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements or the single audit compliance opinions are other than unmodified, we will discuss the reasons with you in advance.

If circumstances occur related to the condition of your records, the availability of sufficient, appropriate audit evidence, or the existence of a significant risk of material misstatement of the financial statements caused by error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment prevent us from completing the audit or forming an opinion on the financial statements, we retain the right to take any course of action permitted by professional standards, including declining to express an opinion or issue a report, or withdrawing from the engagement.

### **MANAGEMENT RESPONSIBILITIES**

Management is responsible for the basic financial statements, Schedule of Expenditures of Federal Awards, and all accompanying information as well as all representations contained therein.

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations (3) and ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include identifying significant vendor relationships in which the vendor has responsibility for program compliance and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with Federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings: promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review a week prior to the report date.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the Schedule of Expenditures of Federal Awards in any document that contains and indicates that we have reported on the Schedule of Expenditures of Federal Awards. You also agree to include the audited financial statements with any presentation of the Schedule of Expenditures of Federal Awards that includes our report thereon OR make the audited financial statements readily available to intended users of the Schedule of Expenditures of Federal Awards no later than the date the Schedule of Expenditures of Federal Awards is issued with our report thereon. Your responsibilities

include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the Schedule of Expenditures of Federal Awards in accordance with Uniform Guidance; (2) that you believe the Schedule of Expenditures of Federal Awards, including its form and content, is fairly presented in accordance with Uniform Guidance; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the Schedule of Expenditures of Federal Awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the auditor's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

## **OTHER SERVICES**

We will also assist in preparing the financial statements, Schedule of Expenditures of Federal Awards, and related notes of Santee School District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You will be required to acknowledge in the written representation letter our assistance with preparation of the financial statements and Schedule of Expenditures of Federal Awards and that you have reviewed and approved the financial statements, Schedule of Expenditures of Federal Awards, and related notes prior to their issuance and have accepted responsibility for them. You agree to assume all management responsibilities for any non-audit services we provide; oversee the services by designating an individual, Mr. Karl Christensen, Chief Business Official, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

## **AUDIT PROCEDURES - INTERNAL CONTROLS**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential and of any material abuse that comes to our attention. We

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will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements Schedule of Expenditures of Federal Awards; federal award programs, compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weakness. However, during the audit, we will communicate to management and

those charged with governance internal control related matters that are required to be communicated under professional standards, Government Auditing Standards, and Uniform Guidance.

### **AUDIT PROCEDURES - COMPLIANCE**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with applicable Federal statutes, regulations and the terms and conditions of Federal awards applicable to major programs. Our procedures will consist of test of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. The purpose of those procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to Uniform Guidance.

### **AUDIT ADMINISTRATION AND ACCESS TO WORKPAPERS**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide the appropriate number of copies of our reports to the District; however, it is management's responsibility to submit the reporting package (including financial statements, Schedule of Expenditures of Federal Awards, summary schedule of prior audit findings, auditor's reports, and a corrective action plan) along with the Data Collection Form to the designated Federal Clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by

the cognizant or oversight agency for audits. At the conclusion of the engagement, we will assist management in submitting the reporting packages.

The audit documentation for this engagement is the property of the auditors and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the appropriate Cognizant or Oversight Agency for Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of the auditor. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Matthew S. Miller is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

#### **AUDIT FEES**

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The fee listed below is based on anticipated cooperation from your personnel, the assumption that unexpected circumstances will not be encountered during the audit, no significant changes in reporting format and/or audit requirements or significant changes in the operations of the District.

If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. You may request that we perform additional services not contemplated by this engagement letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

The maximum annual fee for auditing services under the terms of this contract shall not exceed \$22,000 for the year ending June 30, 2018, \$22,500 for the year ending June 30, 2019, and \$23,000 for the year ending June 30, 2020, respectively, for personal services, with the exception that any additional auditing services provided for (1) any changes in District reporting format, i.e., GASB requirements and/or audit requirements, issued by the Education Audit Appeals Panel, Federal Agencies, American Institute of Certified Public Accountants, or Governmental Accounting Standards Board, (2) any changes in the number of funds or accounts maintained by the District during the period under this contract, and (3) any Federal Program and State Special Projects/compliance issues shall be in addition to the above maximum fee for personal services.

The final installment will represent the 10% withheld amount pursuant to *Education Code* 14505 and will be presented for payment upon certification by the Controller that the audit report conforms to the reporting provisions of the Audit Guide. All billings for additional audit fees or services will be billed as these services are provided. In accordance with *Education Code* Section 14505 (b), the District shall withhold fifty percent (50%) of the audit fee for any subsequent year of multi-year contract if the prior year's audit report was not certified as conforming to reporting provisions of the audit guide. This contract shall be null and void if a firm or individual is declared ineligible pursuant to subdivision (c) of Section 41020.5. The withheld amount shall not be payable unless payment is ordered by the State Board of Accountancy or the audit report for that subsequent year is certified by the controller as conforming to reporting provisions of the audit guide.

## COMPENSATION

All personal services performed by the Auditors shall be reimbursed at the following hourly rates:

Partner/Principal	\$	190
School Services Consultant		150
Manager		150
Supervisor		130
Senior in Charge		115
Staff Accountant		90
Paraprofessional		60

In addition to such payment for personal services, Auditors shall be reimbursed for such travel as may be necessary, with mileage computed at the approved Internal Revenue Service rate per mile.

If a dispute arises among the parties hereto, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Commercial Mediation Rules before resorting to litigation. The costs of any mediation proceedings shall be shared equally by all parties. The District and Auditors both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration in accordance with the rules of the American Arbitration Association. Such arbitration will be binding and final. IN AGREEING TO ARBITRATION, WE BOTH ACKNOWLEDGE THAT, IN THE EVENT OF DISPUTE OVER FEES, EACH OF US IS GIVING UP THE RIGHT TO HAVE THE DISPUTE DECIDED IN A COURT OF LAW BEFORE A JUDGE OR JURY AND INSTEAD WE ARE ACCEPTING THE USE OF ARBITRATION FOR RESOLUTION.

## **ANNUAL REPORT - FORM AND CONTENT, DELIVERY**

The form and content of the annual audit shall be in conformity, to the extent practicable, with such form and content as may be prescribed by the State of California under Section 41020 of the *Education Code*, including the required compliance audit provisions of Uniform Guidance, *Audits of State of Local Governments*, issued by the U.S. Office of Management and Budget, as issued pursuant to the Single Audit Act Amendments of 1996 and Title 2 U.S CFR Part 200, Uniform Administrative Requirements, Costs Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The audit shall be completed and the audit report shall be delivered in accordance with time requirements as specified in the current *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by Educational Audit Appeals Panel, unless delayed by circumstances beyond the control of the Auditors. Fifteen (15) bound copies of the audit report may be rendered to the District, in addition to the copies required to be filed with the applicable governmental units. Copies in excess of the contract amount may be billed for an additional fee.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our peer review report, for the year ended December 2014, accompanies this letter.

We appreciate the opportunity to be of service to Santee School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. This contract will continue in effect until cancelled by either party.

## **WORKERS' COMPENSATION**

VAVRINEK, TRINE, DAY & CO., LLP is aware of the provisions of Section 3700 of the Labor Code that requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code. VAVRINEK, TRINE, DAY & CO., LLP is in compliance with such provisions.

**NON LICENSEE OWNERS**

VAVRINEK, TRINE, DAY & CO., LLP has owners that are not licensed as certified public accountants as permitted under Section 5079 of the California Business and Professions Code. It may be anticipated that the non licensee owners will be performing limited audit services for the agency.

GOVERNING BOARD OF  
SANTEE SCHOOL DISTRICT

VAVRINEK, TRINE, DAY & CO., LLP

By \_\_\_\_\_

District

By *Bw.c. [Signature]* \_\_\_\_\_

Partner

Federal Identification Number: \_\_\_\_\_

Consent Item D.3.1.

Approval of Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services

Prepared by Dr. Stephanie Pierce  
March 6, 2018

**BACKGROUND:**

At times, students with disabilities also demonstrate significant mental health needs. In an effort to serve students with mental health needs moving from residential placements, we are seeking approval for “wrap around” services. New Haven Youth Center provides Therapeutic Behavior Services (TBS). TBS is a short-term, in-home program designed in conjunction with the caregiver and a team of mental health specialists. This supplemental service is designed to resolve targeted behaviors that jeopardize the youth’s current living situation and avoid the need for a higher level of care.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the Nonpublic Agency Master Contract with New Haven Youth Services for Therapeutic Behavioral Services for the term of March 1, 2018 through June 30, 2018. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the increase in services are as follows:

Nonpublic Agency	Number of Students	Term of Service	Monthly Cost	Total Cost
New Haven - Wrap Around Services	1	3/1/18-6/30/18	\$ 2200.00	\$13,200.00

**STUDENT ACHIEVEMENT:**

Some students require mental health support to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.1.



Consent Item D.3.2.

Approval of Increase In Services Provided by Nonpublic Agency Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)

Prepared by Dr. Stephanie Pierce  
March 6, 2018

**BACKGROUND:**

Vista Hill Learning Assistance Center provides mental health assessments and therapy by a licensed therapist for the 2017-18 school year. Currently, the therapist’s caseload is at capacity. In order to meet the needs of our students, we are seeking approval to increase from 1.0 FTE to 1.4 FTE. The licensed therapist will provide group and individual therapy to students as prescribed by their IEPs at all nine schools in Santee. This service also includes mental health assessments.

**RECOMMENDATION:**

Administration recommends the Board of Education approve the increase from 1.0 to 1.4 Licensed therapist with Vista Hill Learning Assistance Center for the term of March 6, 2018 through June 30, 2018. The Nonpublic Agency Master Contract will be available at the Board Meeting for review.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

**FISCAL IMPACT:**

The terms of the increase in services are as follows:

Nonpublic Agency	ERMHS	Term of Service	Annual Cost	Total Cost
Vista Hill Learning Assistance Center	.4 FTE Licensed Therapist	3/6/18-6/30/18	\$24,250.00	\$24,250.00

\*Vista Hill endorses a 220 day work calendar.

**STUDENT ACHIEVEMENT:**

Some students require mental health support to demonstrate educational progress.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.3.2.

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Daquila, Holly (replacing Krista Rosen maternity leave)	Pepper Drive	V-01	\$0.00	\$52,945.00	02-13-18

B. Temporary Rehires:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. White, Susan	Pepper Drive	IV-01	\$50,504.00	\$50,504.00	02-27-18 to 06-12-18

C. Change of Status/Location:

Employee	Location	Class/Step	Previous Annual Salary	New Annual Salary	Effective Date
1. Schweller, John	Pupil Services to <i>TBD School Counselor</i>	MGT 05 to <i>VI-18</i>	\$113,692.00	<i>\$94,125.00</i>	07-01-18

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Chonka, Jennie	Long-Term LOA		Family	Approve	08-15-18 to 06-12-19
2. Fabyan, Julia	Long-Term LOA		Family	Approve	08-15-18 to 06-12-19
3. Krug, Megan	Long-Term LOA		Family	Approve	08-15-18 to 06-12-19
4. Mula, John	Long-Term LOA		Military	Approve	08-15-18 to 06-12-19
5. Speaks, Kyla	Long-Term LOA		Family	Approve	08-15-18 to 06-12-19
6. White-Melton, Carol	Long-Term LOA		Family	Approve	08-15-18 to 06-12-19

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Davis, Stephan	Carlton Hills	V-05	Personal	06-13-18
2. Schiering, Jolie	Special Education	V-08	Personal	06-13-18

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date
1. Anderson, Karen	Carlton Oaks	III-10	02-24-18

**Classified Staff**

H. New Appointments:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Hebert, Pamela	Hill Creek	Project SAFE Assistant 17 A / 3.0 hrs	\$0.00	\$835.13	02-09-18

## Classified Staff continued

### H. New Appointments continued:

2. Ironside, Wendi	Carlton Hills	Instructional Assistant, Special Ed II 21 A / 6.0 hrs	\$0.00	\$2,030.25	02-20-18
3. Lozano, Carlos (replacing Elisia Scott)	Rio Seco	Project SAFE Assistant 17 A / 3.0 hrs	\$0.00	\$732.46	02-16-18

### I. Rehires:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date

### J. Change of Status/Location:

Employee	Location	Position/Class/Hours	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Gillespie, Mary	Cajon Park	Instructional Assistant, Special Ed II 21 A / 5.75 hrs to 21 A / 6.0 hrs	\$1,945.79	\$2,030.25	02-26-18
2. Gimm, Kati	Cajon Park	Instructional Assistant, Special Ed II 21 B / 5.75 hrs to 21 B / 6.0 hrs	\$2,047.14	\$2,136.00	02-26-18
3. Worthy, Elaine (replacing Maria Torres)	PRIDE Academy to <i>Pepper Drive</i>	Campus Aide CA E / 2.0 hrs to CA E / 2.75 hrs	\$579.36	\$796.75	02-20-18

### K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date
1. Meza, Cynde	Rio Seco	Custodian II 23 E / 8.0 hrs	Family	Approve	02-02-18 to 02-24-18 03-09-18 <i>Extended</i>

### L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Hill, Henry	Cajon Park	Food Service Worker I-A	Outside employment	02-24-18

### M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

### N. Dismissals:

Employee	Location	Position	Effective Date
1. Ortiz, Kimberly	Sycamore Canyon	Project SAFE Assistant	02-24-18
2. Segura, Brennan	Maintenance & Operations	Grounds Maintenance Worker I	02-22-18

### **RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.1.

Consent Item D.4.2.

Approval of Memorandum of Understanding between Santee School District and Managed Health Network (MHN) Government Services LLC for Military Family Life Counseling Program (MFLC) and Support Services for Military Students at PRIDE Academy and Sycamore Canyon Schools

Prepared by Tim Larson  
March 6, 2018

**BACKGROUND:**

The Military Family Life Counseling Program (MFLC) will provide a full-time counselor and onsite support for military students at specific school sites. Funding for this program is provided by the Department of the Interior and will use master’s level, licensed mental health professionals with substantive professional experience. Counselors will also have specific training and experience dealing with military families.

Santee has been selected to receive a MFLC counselor to support and serve up to 100 military students and their parents at PRIDE Academy and Sycamore Canyon schools. The scope of the MFLC is limited and can only support military students. The specific requirements for using the MFLC are spelled out in the attached MOU.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the MOU with MHN Government Services LLC to support the social and emotional needs of military students and increase their 21<sup>st</sup> century learning skills.

**FISCAL IMPACT:**

There is no cost to the District or students for this program. Cost for this service is provided by the Department of the Interior on behalf of the Office of the Deputy Under Secretary of Defense. Their commitment includes funding for background checks required for interns and other staff.

**STUDENT ACHIEVEMENT:**

Providing additional support will better prepare students to learn in the classroom.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.2.

**Memorandum of Understanding  
Between  
Santee School District  
and  
MHN Government Services LLC**

The following guidelines clarify the responsibilities between Santee School District (hereinafter "SSD") and MHN Government Services LLC (hereinafter "MHNGS") regarding the Child and Youth Services Program (hereinafter the "Services") being provided by MHNGS under the auspices of its U.S. government Military & Family Life Counseling (MFLC) Program contract. This Memorandum of Understanding (MOU) is not intended to create a legally enforceable contract. Rather, it simply sets forth the guidelines, under which the parties will interact, one with the other.

**I. Purpose**

SSD and MHNGS enter into this Memorandum of Understanding ("MOU"), effective this 24<sup>th</sup> day of January, 2018, for the purpose of allowing MHNGS personnel to provide non-medical, short-term, problem-solving counseling to SSD students who have one or more immediate family members participating in active military duty or the National Guard or Reserve. These Services are being provided under MHNGS's Military & Family Life Counseling (MFLC) Program contract issued by the Dept. of Interior on behalf of the Office of the Deputy Under Secretary of Defense (Military Community & Family Policy). Under the MFLC Program, MHNGS provides non-medical, problem-solving, short-term counseling services to military members and their families. Included in that Program are support services to children of military members (inclusive of the Guard and Reserve components). The MFLCs are masters-level, licensed mental health professionals, with substantive professional experience, who have received specialized training in dealing with issues faced by military members and their families. In addition, MHNGS has secured MFLCs with specialized experience in dealing with children and youth behavioral issues. These Child and Youth Behavioral (CYB) MFLCs are to be used in furtherance of this MOU.

**II. MHNGS's Responsibilities**

- a. All MHNGS personnel must abide by both SSD and MHNGS MFLC Contract policies at all times while on District premises. To the extent these policies conflict, SSD and MHNGS agree to collaborate to rectify such conflicts. SSD agrees to provide MHNGS with all SSD policies prior to, or as soon as possible after, initiation of Services.
- b. Parental notification and consent for the Services will be through an "opt-out" notification letter distributed by the campuses, informing parents of the service. MHNGS will provide content to SSD which explains the Services. The district and/or campuses will not change the content, regarding the role of MHNGS counselors.
- c. MHNGS personnel will not maintain any counseling records regarding SSD students and will not have access to student educational records. MHNGS may, however, maintain Activity Forms which capture for MFLC contract reporting

purposes, the types of issues that are being addressed with students, general age group information, and other non-personally-identifiable information.

d. MHNGS personnel have the duty to notify local city law enforcement personnel regarding all cases of suspected child abuse and/ or neglect, as required by the Texas Family Code and as also required under the requirements of the MFLC contract.

e. MHNGS personnel will have an independent duty to notify appropriate law enforcement authorities of any threats made against a student. SSD personnel will not be responsible for any MHNGS reporting duties that may arise during the course of the Services.

f. MHNGS personnel will only use materials that have been approved by the Department of Defense for use under the MFLC contract.

g. MHNGS personnel will abide by all relevant federal and state laws and regulations at all times while on SSD premises.

### **III. SSD Responsibilities**

a. SSD will designate suitable portions of SSD facilities for the purpose of providing short-term counseling programs to eligible SSD students (e.g., primarily common areas such as the cafeteria, main entry way, auditorium, and administrative areas).

b. SSD will provide network access for MHNGS personnel on SSD premises, as long as the MHNGS personnel sign an acceptable use agreement and abide by all SSD-furnished policies regarding computer use. SSD will not purchase or otherwise acquire any additional equipment or supplies for MHNGS.

c. The principal and/or their designee of each SSD campus participating in the Services will be designated as the "Point of Contact" for the Pilot School Program for the purpose of coordinating program activities and communicating with SSD.

### **IV. Personnel**

a. MHNGS personnel must wear identification badges at all times, which identify them as MFLC counselor while on District premises. MHNGS personnel will not be permitted to enter SSD premises without proper identification badges.

b. MHNGS personnel must have been successfully processed for a criminal history background check using MHNGS's established processes. SSD may require additional criminal history background checks, as necessary. Any such additional criminal history background checks shall be at SSD's sole expense.

c. MHNGS must ensure that all counselors are properly licensed at the Master's or Doctorate level and have experience working with children or youth, as required by the MFLC contract.

d. MHNGS personnel will complete all trainings mandated by the Department of Defense MFLC Contract and MHNGS before providing services to students at SSD.

e. All MHNGS personnel must remain in "line of sight" of a SSD employee and/or parent during any individual consultation with a SSD student. "Line of sight," for purposes of this MOU, means that the counselor must at all times be either directly visible to a SSD employee during consultation, or that a SSD employee could easily view the student during the consultation (i.e. no closed doors).

f. MHNGS personnel will not engage in clinical therapy or formal Critical Incident/Stress debriefing services while on SSD premises.

## V. Miscellaneous Provisions

a. MHNGS understands that its services are not in any way affiliated with SSD counseling programs and that no SSD counseling resources will be diverted in any way to assist the Services.

b. MHNGS must clearly state prior to all counseling and/or training sessions with students that it is not acting as an agent or representative of SSD in the provision of services to any SSD student.

c. SSD reserves the right to terminate any program or activity conducted by MHNGS personnel that causes undue disruption to the educational process.

d. This MOU will not serve to create a principal/agent relationship, partnership, or joint venture between SSD and MHNGS. Each party will retain control over its own employees and agents at all times.

e. This MOU may not be amended or modified except in writing by the SSD board of trustees or its designee and MHNGS's designated contact or designee.

f. Any notice required under this MOU must be in writing and directed to the following persons:

SSD  
Kristin Baranski, Ed.D  
Superintendent  
9625 Cuyamaca St  
Santee, CA 92071  
(619) 258-2300

MHNGS  
Penny Eilders  
Manager, Government Contracts  
2025 Aerojet Road  
Rancho Cordova, CA 95742  
(916) 294-4941

g. The term of this MOU shall be from the effective date first hereinabove written, and shall continue through 14 August 2019, unless terminated earlier as described below. The term may be extended by written consent of the parties.

This MOU may be terminated at any time upon the mutual agreement of the parties;

without cause upon five business days; prior written notice from either party to the other; or immediately upon MHNGS's written notice to School District that funding or tasking for these services is discontinued by the federal government.

**VI. Termination**

Either party may terminate this MOU, with or without cause, by providing five (5) days written notice to the other party.

**VII. The Understanding**

This MOU has been duly authorized by SSD and MHNGS and constitutes the full understanding of the parties regarding the subject matter.

By: \_\_\_\_\_  
Kristin Baranski, Ed.D., Superintendent  
Authorized Representative  
Santee School District  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Penny Eilders  
Manager, Government Contracts  
MHN Government Services LLC  
Date: \_\_\_\_\_



Consent Item D.4.3.

Approval to Increase Work Hours for Classified Non-Management Position

Prepared by Tim Larson  
March 6, 2018

**BACKGROUND:**

It has been determined by the Special Education administrator that the Instructional Assistant, Special Education I position assisted to a 1:1 student at Rio Seco School requires bell-to-bell assistance.

**RECOMMENDATION:**

It is recommended that the Board of Education approve to increase work hours for the following position:

- Increase one (1) Instructional Assistant, Special Education I position from 5.0 hours to 6.0 hours at Rio Seco School effective March 7, 2018.

**FISCAL IMPACT:**

The annual cost to increase work hours for the Instructional Assistant, Special Education I position will be \$4,870 and will be paid by Special Education funds.

**STUDENT ACHIEVEMENT IMPACT:**

It is the District's intention to provide support for all students and support programs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.3.

Consent Item D.4.4.

Adoption of Resolution No. 1718-24 for Non-Reelection of Temporary Certificated Non-Management Employees

Prepared by Tim Larson  
March 6, 2018

**BACKGROUND:**

In order to release temporary certificated employees, the Board must serve notice to those employees who may not be offered employment for the next school year. Since the final impact of leaves, retirements, and other attrition is unknown at this time, the District has a practice of serving a notice of non-reelection to all temporary teachers. This notice does not impact the employees' rights for consideration of employment based upon need during the next school year.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 1718-24, regarding the non-reelection of temporary certificated non-management employees.

If the District is in a position to increase the number of classroom teachers to meet the demand, the District may hire back the appropriate number of temporary teachers in alignment with any increase in enrollment.

**FISCAL IMPACT:**

Fiscal impact is unknown at this time due to class reorganization.

**STUDENT ACHIEVEMENT IMPACT:**

There is no student achievement impact.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.4.

**SANTEE SCHOOL DISTRICT**  
Resolution No. 1718-24

**WHEREAS**, employees' number:

338833	612640	546312	537400
508585	470798	611327	601316
345247	481327	609728	550194
502355	606558	616645	386344
609432	619024	611698	606568
607176	615246	612046	377749
508892	620227	425300	162842
108096	603499	615848	

are temporary and/or probationary employees of the District hired for the 2017-2018 school year; and

**WHEREAS**, Education Code section 44954 authorizes Governing Boards of school districts to release temporary employees and not reelect them for the following school year; and

**WHEREAS**, Education Code Section 44929.21 requires that the Governing Board, on or before March 15th of the second probationary year, shall notify a probationary employee, in a position requiring certification qualifications, of the decision to reelect or not reelect the employee to such a position for the next succeeding school year; and

**WHEREAS**, the Governing Board of the Santee School District has determined to release employees' number:

338833	612640	546312	537400
508585	470798	611327	601316
345247	481327	609728	550194
502355	606558	616645	386344
609432	619024	611698	606568
607176	615246	612046	377749
508892	620227	425300	162842
108096	603499	615848	

effective June 12, 2018;

**BE IT THEREFORE RESOLVED:**

The Board hereby directs that a notice of release be sent by the District to employees' number:

338833	612640	546312	537400
508585	470798	611327	601316
345247	481327	609728	550194
502355	606558	616645	386344
609432	619024	611698	606568
607176	615246	612046	377749
508892	620227	425300	162842
108096	603499	615848	

notifying the employees of the Governing Board's decision to not reelect him/her for the 2018-2019 school year.

**ADOPTED** by the Governing Board of Santee School District this 6<sup>th</sup> day of March, 2018.

YES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO)

I, Dustin Burns, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Clerk of the Board of Education

March 6, 2018  
\_\_\_\_\_  
Date

Consent Item D.4.5.  
Prepared by Tim Larson  
March 6, 2018

## Approval of Short Term Positions

### **BACKGROUND:**

On November 7, 2017, the Board of Education approved the employment of a short term Instructional Assistant, Special Education II position at Carlton Hills School until permanent status can be determined. At this time, administration recommends extending the short term Instructional Assistant, Special Education II position awaiting non-public school placement.

In addition, administration has determined that a Guest Teacher be placed in a general education class at Cajon Park for additional support while transitioning a new student.

Education Code section 45103 allows a governing Board to employ "short term employees" by designating the classification needed and a start and end time for the service. Presented tonight for Board approval are several short term employment opportunities.

### **RECOMMENDATION:**

It is recommended that the Board of Education approve to extend the short term employment for the following position:

- One (1) 6.0-hour Instructional Assistant, Special Education II position at Carlton Hills School; February 28, 2018 – March 23, 2018
- One (1) full-time Guest Teacher assignment at Cajon Park School, February 28 – March 14, 2018

### **FISCAL IMPACT:**

The cost to employ a short term Instructional Assistant, Special Education II position will be approximately \$19.55 per hour; and the cost for a Guest Teacher will be \$115-\$125 per day. Both short term positions will be paid from the Special Education Fund.

### **STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item D.4.5.

**Item E. DISCUSSION AND/OR ACTION ITEMS**

*The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.*

Discussion and/or Action Item E.1.1. Approval of Contracts for Assistant Superintendents  
Prepared by Dr. Kristin Baranski  
March 6, 2018

**BACKGROUND:**

In May 2009, Mr. Karl Christensen was hired as the Assistant Superintendent of Business Services. The previous Assistant Superintendent, Business Services was employed under a contract so Mr. Christensen was also offered a contract for his services. Prior to Mr. Christensen's employment in Santee School District, Assistant Superintendents in Santee School District were paid on the Certificated Management salary schedule. His contract continued this practice, referring to the salary schedule and also including additional compensation to provide him roughly the same total salary as that received in his prior district.

In order to create organizational equity at the cabinet management level, the Superintendent recommends approval of contracts for the three Assistant Superintendents for the term of March 7, 2018 to June 30, 2020. Upon approval, Mr. Christensen's current contract will be extended by twelve months and the Assistant Superintendent of Educational Services, Dr. Stephanie Pierce, and the Assistant Superintendent of Human Resources and Pupil Services, Tim Larson, will also be contracted District employees for the term previously mentioned. In addition, salaries paid to the Assistant Superintendents will be enumerated in their contracts rather than their delineation on the Certificated Management salary schedule.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the contract revision for Karl Christensen and the new contracts for Dr. Stephanie Pierce and Tim Larson effective March 7, 2018 – June 30, 2020.

**FISCAL IMPACT:**

This fiscal impact to the 2017-18 budget will be \$23,150, which includes salary increases for all three Assistant Superintendents and professional activity benefits for Dr. Stephanie Pierce and Tim Larson. Mr. Christensen's previous contract included additional compensation above the salary schedule amount. This additional compensation will be discontinued in lieu of including it in the annual salary.

**STUDENT ACHIEVEMENT IMPACT:**

Experienced, high quality leadership in all three major areas of District operations, Business Services, Educational Services, and Human Resources is important for the short-term and long-term operations and overall success of the District.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.1.1.

**EMPLOYMENT AGREEMENT BETWEEN THE SANTEE SCHOOL DISTRICT  
AND  
ASSISTANT SUPERINTENDENT, BUSINESS SERVICES**

THIS AGREEMENT is made this 6th day of March, 2018 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and Karl Christensen, Assistant Superintendent of Business Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. **TERM.** The Board hereby employs the Assistant Superintendent for a period of two (2) years and four (4) months, beginning on March 7, 2018 and terminating on the 30th day of June 2020. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, in the event the Board determines not to renew this Contract, it shall provide written notice to the Assistant Superintendent by March 15 of the expiration year. Failure to do so shall result in renewal for one (1) year under the same terms and conditions of the expiring Contract, with no step movement beyond the 2019-2020 salary.
2. **SALARY and SALARY ADJUSTMENTS.** The Assistant Superintendent's salary shall be based on the following salary rates for the term of this agreement, April 1, 2018 through June 30, 2020, with the 2017-18 rate being retroactive back to July 1, 2017. Salary will be payable in equal monthly installments on the last day of each month. Step advancement on the salary schedule is based on satisfactory service during the previous year. The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis and other classified management employees have their salaries reduced. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the Public Employees Retirement System.

2017-2018 Salary	\$168,094
2018-2019 Salary	\$171,455
2019-2020 Salary	\$174,884

3. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.**  
Educational advancements will be paid using the following stipend scale:

MA+15	Add \$ 500 to annual salary
MA+30	Add \$1,000 to annual salary
MA+45	Add \$1,500 to annual salary
Doctorate	Add \$2,000 to annual salary

The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two professional organizations of their choice.



4. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs business services, facilities and operations, transportation, warehousing, child nutrition, and supervises construction management personnel.
5. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
6. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law.
7. **HEALTH BENEFITS.** The Assistant Superintendent and dependents shall be provided with all health benefits of employment that are granted to the other classified management employees.

Upon retirement from the District, after ten (10) years of full-time service to the District immediately preceding retirement, the Assistant Superintendent shall be provided the same level of medical coverage paid by the District that he/she would have received had he/she continued employment. These benefits cover the retiring employee only and are not extended to dependents. The Assistant Superintendent shall be entitled to such coverage until he/she is eligible for Medicare or reaches age 65. The coverage will only provide health and medical benefits as covered under one (1) of the health and medical plans provided by the District, whichever the employee was insured under during the last year of employment. The retiree will be responsible for paying any additional cost for medical coverage either annually or quarterly.

8. **PROFESSIONAL SCHEDULE AND VACATION.** The Assistant Superintendent is a full-time classified management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement. However, the Assistant Superintendent shall be entitled to twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of fifty (50) days. In the event the total number of accumulated vacation days exceeds fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.

## 9. TERMINATION OF CONTRACT.

### a. Termination for Cause:

The Assistant Superintendent shall fulfill all aspects of this Contract. Throughout the term of this Contract, the Assistant Superintendent shall be subject to discharge for cause. As such, the Board may terminate this Contract at any time in the event of a material breach thereof by the Assistant Superintendent, including but not limited to failure to perform his duties as specified hereunder (or in an applicable Job Description) or failure to abide by a lawful directive of the Superintendent or Board. Prior to discharge for cause, the Assistant Superintendent shall be provided with a written statement of charges and given an opportunity to respond orally or in writing to such charges. The Assistant Superintendent shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. The format will not be that of an evidentiary hearing. If the Assistant Superintendent chooses to be accompanied by legal counsel at such meeting, the Assistant Superintendent shall bear any associated cost. The Assistant Superintendent shall be provided a written decision setting forth the decision of the Board. Subject to judicial challenge, the decision of the Board shall be final and this Contract will terminate as of the date of that decision. In the event of termination as a result of material breach by the Assistant Superintendent, the Assistant Superintendent shall not be entitled to any compensation beyond the date of termination.

### b. Termination by Assistant Superintendent:

Notwithstanding any other provisions of this Contract, the Assistant Superintendent shall have the option to terminate this Contract by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination notice of less than sixty (60) days.

### c. Death of the Assistant Superintendent:

The death of the Assistant Superintendent automatically terminates this Contract effective immediately. In such event, all earned salary, unused accrued vacation, and other amounts due to the Assistant Superintendent at the time of the Assistant Superintendent's death shall be paid to the Assistant Superintendent's estate.

### d. Termination Without Cause:

Notwithstanding any other provisions of this Contract, the Board, in its sole discretion, may terminate this Contract without cause at any time. If the Board elects the option to terminate the Contract without cause, it shall continue to pay the Assistant Superintendent's base salary for a period of eighteen (18) months, or for the number of months remaining on the Contract if such remainder is less than eighteen (18) months, whichever is less. The calculation for purposes of the continued payments shall be based upon the rate of salary in effect on the date of the Notice of Termination. These payments will be discontinued at such time that the Assistant Superintendent accepts any other comparable position of employment.

Upon termination of this Contract pursuant to this section, the Assistant

Superintendent shall also continue to receive the health insurance to which the Assistant Superintendent was previously entitled for an equivalent period, not to exceed eighteen (18) months, or until the Assistant Superintendent finds other employment which provides the Assistant Superintendent with comparable benefits, whichever occurs first.

In no case, upon termination of this Contract, shall the maximum cash settlement exceed an amount equal to the monthly base salary of the Assistant Superintendent multiplied by eighteen (18).

10. ABUSE OF OFFICE. Pursuant to Government Code sections 53243 et seq., in the event this contract is terminated, any cash settlement paid to the Assistant Superintendent related to such termination shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving an abuse of office or position as described in Government Code section 53243.4. In addition, any funds paid for salary during a paid administrative leave pending an investigation into, or funds paid for criminal defense of, charges of abuse of office or position shall be fully reimbursed to the District in the event the Assistant Superintendent is convicted of such crime. Any such required reimbursement shall be made within thirty (30) days of conviction, regardless of any appeal, and may be deducted from future wages, settlements, or payments (including under Section 11, above) owed to the Assistant Superintendent. Nothing contained herein shall preclude other means of obtaining reimbursement.
11. SAVINGS PROVISION. This contract is subject to all applicable laws of the state of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.

GOVERNING BOARD OF THE  
SANTEE SCHOOL DISTRICT

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Karl Christensen, Assistant  
Superintendent, Business Services

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Dianne El-Hajj, President

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Date

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Ken Fox, Vice President

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Dustin Burns, Clerk

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Barbara Ryan, Member

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Elana Levens-Craig, Member

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Governing Board Approval Date

**EMPLOYMENT AGREEMENT BETWEEN THE SANTEE SCHOOL DISTRICT  
AND  
ASSISTANT SUPERINTENDENT, EDUCATIONAL SERVICES**

THIS AGREEMENT is made this 6th day of March, 2018 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and Dr. Stephanie Pierce, Assistant Superintendent of Educational Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. **TERM.** The Board hereby employs the Assistant Superintendent for a period of two (2) years and four (4) months, beginning on March 7, 2018 and terminating on the 30th day of June 2020. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, in the event the Board determines not to renew this Contract, it shall provide written notice to the Assistant Superintendent by March 15 of the expiration year. Failure to do so shall result in renewal for one (1) year under the same terms and conditions of the expiring Contract, with no step movement beyond the 2019-2020 salary.
2. **SALARY and SALARY ADJUSTMENTS.** The Assistant Superintendent's salary shall be based on the following salary rates for the term of this agreement, April 1, 2018 through June 30, 2020, with the 2017-18 rate being retroactive back to July 1, 2017. Salary will be payable in equal monthly installments on the last day of each month. Step advancement on the salary schedule is based on satisfactory service during the previous year. The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis and other certificated management employees have their salaries reduced. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the Public Employees Retirement System.

2017-2018 Salary	\$168,094
2018-2019 Salary	\$171,455
2019-2020 Salary	\$174,884

3. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.**  
Educational advancements will be paid using the following stipend scale:
  - MA+15      Add \$ 500 to annual salary
  - MA+30      Add \$1,000 to annual salary
  - MA+45      Add \$1,500 to annual salary
  - Doctorate    Add \$2,000 to annual salary

The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two professional organizations of their choice.

4. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs the educational services department including curriculum and assessment, library services, English learner, Out-of-School-Time Programs, and supervises personnel within those departments.
5. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
6. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law.
7. **HEALTH BENEFITS.** The Assistant Superintendent and dependents shall be provided with all health benefits of employment that are granted to the other certificated management employees.

Upon retirement from the District, after ten (10) years of full-time service to the District immediately preceding retirement, the Assistant Superintendent shall be provided the same level of medical coverage paid by the District that he/she would have received had he/she continued employment. These benefits cover the retiring employee only and are not extended to dependents. The Assistant Superintendent shall be entitled to such coverage until he/she is eligible for Medicare or reaches age 65. The coverage will only provide health and medical benefits as covered under one (1) of the health and medical plans provided by the District, whichever the employee was insured under during the last year of employment. The retiree will be responsible for paying any additional cost for medical coverage either annually or quarterly.

8. **PROFESSIONAL SCHEDULE AND VACATION.** The Assistant Superintendent is a full-time certificated management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement. However, the Assistant Superintendent shall be entitled to twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of fifty (50) days. In the event the total number of accumulated vacation days exceeds fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.



## 9. TERMINATION OF CONTRACT.

### a. Termination for Cause:

The Assistant Superintendent shall fulfill all aspects of this Contract. Throughout the term of this Contract, the Assistant Superintendent shall be subject to discharge for cause. As such, the Board may terminate this Contract at any time in the event of a material breach thereof by the Assistant Superintendent, including but not limited to failure to perform his duties as specified hereunder (or in an applicable Job Description) or failure to abide by a lawful directive of the Superintendent or Board. Prior to discharge for cause, the Assistant Superintendent shall be provided with a written statement of charges and given an opportunity to respond orally or in writing to such charges. The Assistant Superintendent shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. The format will not be that of an evidentiary hearing. If the Assistant Superintendent chooses to be accompanied by legal counsel at such meeting, the Assistant Superintendent shall bear any associated cost. The Assistant Superintendent shall be provided a written decision setting forth the decision of the Board. Subject to judicial challenge, the decision of the Board shall be final and this Contract will terminate as of the date of that decision. In the event of termination as a result of material breach by the Assistant Superintendent, the Assistant Superintendent shall not be entitled to any compensation beyond the date of termination.

### b. Termination by Assistant Superintendent:

Notwithstanding any other provisions of this Contract, the Assistant Superintendent shall have the option to terminate this Contract by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination notice of less than sixty (60) days.

### c. Death of the Assistant Superintendent:

The death of the Assistant Superintendent automatically terminates this Contract effective immediately. In such event, all earned salary, unused accrued vacation, and other amounts due to the Assistant Superintendent at the time of the Assistant Superintendent's death shall be paid to the Assistant Superintendent's estate.

### d. Termination Without Cause:

Notwithstanding any other provisions of this Contract, the Board, in its sole discretion, may terminate this Contract without cause at any time. If the Board elects the option to terminate the Contract without cause, it shall continue to pay the Assistant Superintendent's base salary for a period of eighteen (18) months, or for the number of months remaining on the Contract if such remainder is less than eighteen (18) months, whichever is less. The calculation for purposes of the continued payments shall be based upon the rate of salary in effect on the date of the Notice of Termination. These payments will be discontinued at such time that the Assistant Superintendent accepts any other comparable position of employment.

Upon termination of this Contract pursuant to this section, the Assistant Superintendent shall also continue to receive the health insurance to which the Assistant Superintendent was previously entitled for an equivalent period, not to exceed eighteen (18) months, or until the Assistant Superintendent finds other employment which provides the Assistant Superintendent with comparable benefits, whichever occurs first.

In no case, upon termination of this Contract, shall the maximum cash settlement exceed an amount equal to the monthly base salary of the Assistant Superintendent multiplied by eighteen (18).

10. ABUSE OF OFFICE. Pursuant to Government Code sections 53243 et seq., in the event this contract is terminated, any cash settlement paid to the Assistant Superintendent related to such termination shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving an abuse of office or position as described in Government Code section 53243.4. In addition, any funds paid for salary during a paid administrative leave pending an investigation into, or funds paid for criminal defense of, charges of abuse of office or position shall be fully reimbursed to the District in the event the Assistant Superintendent is convicted of such crime. Any such required reimbursement shall be made within thirty (30) days of conviction, regardless of any appeal, and may be deducted from future wages, settlements, or payments (including under Section 11, above) owed to the Assistant Superintendent. Nothing contained herein shall preclude other means of obtaining reimbursement.
11. SAVINGS PROVISION. This contract is subject to all applicable laws of the state of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.



GOVERNING BOARD OF THE  
SANTEE SCHOOL DISTRICT

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Dr. Stephanie Pierce, Assistant  
Superintendent, Educational Services

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Date

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Dianne El-Hajj, President

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Ken Fox, Vice President

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Dustin Burns, Clerk

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Barbara Ryan, Member

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Elana Levens-Craig, Member

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Governing Board Approval Date

**EMPLOYMENT AGREEMENT BETWEEN THE SANTEE SCHOOL DISTRICT  
AND  
ASSISTANT SUPERINTENDENT, HUMAN RESOURCES AND PUPIL SERVICES**

THIS AGREEMENT is made this 6th day of March, 2018 by and between the Governing Board (hereinafter "the Board") of and on behalf of the Santee School District (hereinafter "the District"), and Tim Larson, Assistant Superintendent of Human Resources and Pupil Services (hereinafter "the Assistant Superintendent"), subject to the following terms, conditions, and agreements:

1. **TERM.** The Board hereby employs the Assistant Superintendent for a period of two (2) years and four (4) months, beginning on March 7, 2018 and terminating on the 30th day of June 2020. The Board and the Assistant Superintendent acknowledge that this Agreement is entered into pursuant to Education Code section 35031. However, in the event the Board determines not to renew this Contract, it shall provide written notice to the Assistant Superintendent by March 15 of the expiration year. Failure to do so shall result in renewal for one (1) year under the same terms and conditions of the expiring Contract, with no step movement beyond the 2019-2020 salary.
2. **SALARY and SALARY ADJUSTMENTS.** The Assistant Superintendent's salary shall be based on the following salary rates for the term of this agreement, April 1, 2018 through June 30, 2020, with the 2017-18 rate being retroactive back to July 1, 2017. Salary will be payable in equal monthly installments on the last day of each month. Step advancement on the salary schedule is based on satisfactory service during the previous year. The Board reserves the right to increase the annual salary rate of any or all years of the Assistant Superintendent's contract. The Assistant Superintendent's salary may be reduced if there is a financial crisis and other certificated management employees have their salaries reduced. Should the Assistant Superintendent retire during the fiscal years of this contract, any retroactive salary increase subsequently provided to district management for that particular fiscal year shall be provided to the salary of the Assistant Superintendent and reported to the Santee School District payroll staff and the Public Employees Retirement System.

2017-2018 Salary	\$168,094
2018-2019 Salary	\$171,455
2019-2020 Salary	\$174,884

3. **ADDITIONAL COMPENSATION AND PROFESSIONAL ACTIVITIES.** Educational advancements will be paid using the following stipend scale:
  - MA+15      Add \$ 500 to annual salary
  - MA+30      Add \$1,000 to annual salary
  - MA+45      Add \$1,500 to annual salary
  - Doctorate    Add \$2,000 to annual salary

The District encourages the Assistant Superintendent to participate in professional organizations and activities. The District shall pay the Assistant Superintendent's membership dues in two professional organizations of their choice.

4. **DUTIES AND AUTHORITY.** The Assistant Superintendent shall report directly to the District Superintendent. The Assistant Superintendent directs the human resources and pupil services departments and supervises personnel within those departments.
5. **FULL-TIME EMPLOYMENT.** The Assistant Superintendent agrees to devote full time and efforts to the position of Assistant Superintendent of the District. The Assistant Superintendent may undertake outside professional activities for remuneration including consulting, speaking, and writing provided that all such outside professional activities do not interfere with the Assistant Superintendent's ability to perform required duties under this Agreement. The Assistant Superintendent shall undertake outside professional activities for remuneration only on non-work days such as vacation days, holidays, or weekends.
6. **EVALUATION.** The District Superintendent may evaluate the Assistant Superintendent in writing at any time. Evaluations shall be based upon the current District goals, the Assistant Superintendent's job description, and applicable Board Policies and California law.
7. **HEALTH BENEFITS.** The Assistant Superintendent and dependents shall be provided with all health benefits of employment that are granted to the other certificated management employees.

Upon retirement from the District, after ten (10) years of full-time service to the District immediately preceding retirement, the Assistant Superintendent shall be provided the same level of medical coverage paid by the District that he/she would have received had he/she continued employment. These benefits cover the retiring employee only and are not extended to dependents. The Assistant Superintendent shall be entitled to such coverage until he/she is eligible for Medicare or reaches age 65. The coverage will only provide health and medical benefits as covered under one (1) of the health and medical plans provided by the District, whichever the employee was insured under during the last year of employment. The retiree will be responsible for paying any additional cost for medical coverage either annually or quarterly.

8. **PROFESSIONAL SCHEDULE AND VACATION.** The Assistant Superintendent is a full-time certificated management employee and shall be required to render twelve (12) months of full and regular service to the District during each annual period covered by this Agreement. However, the Assistant Superintendent shall be entitled to twenty-five (25) working days annual vacation per year under this Agreement, excluding paid holidays, as calendared and approved by the Superintendent. The Assistant Superintendent is exempt from all overtime and for all compensatory time off.

Vacation days may be accumulated to a maximum of fifty (50) days. In the event the total number of accumulated vacation days exceeds fifty (50) days, vacation days shall be immediately scheduled to prevent further accumulation.

At the expiration or termination of this Agreement, the Assistant Superintendent shall be paid for all accrued but unused vacation to which he/she is entitled under this Agreement, at the salary rate effective during the school year in which the vacation was earned.

9. TERMINATION OF CONTRACT.

a. Termination for Cause:

The Assistant Superintendent shall fulfill all aspects of this Contract. Throughout the term of this Contract, the Assistant Superintendent shall be subject to discharge for cause. As such, the Board may terminate this Contract at any time in the event of a material breach thereof by the Assistant Superintendent, including but not limited to failure to perform his duties as specified hereunder (or in an applicable Job Description) or failure to abide by a lawful directive of the Superintendent or Board. Prior to discharge for cause, the Assistant Superintendent shall be provided with a written statement of charges and given an opportunity to respond orally or in writing to such charges. The Assistant Superintendent shall be entitled to appear personally before the Board to present any evidence or testimony to contest the statement of charges. The format will not be that of an evidentiary hearing. If the Assistant Superintendent chooses to be accompanied by legal counsel at such meeting, the Assistant Superintendent shall bear any associated cost. The Assistant Superintendent shall be provided a written decision setting forth the decision of the Board. Subject to judicial challenge, the decision of the Board shall be final and this Contract will terminate as of the date of that decision. In the event of termination as a result of material breach by the Assistant Superintendent, the Assistant Superintendent shall not be entitled to any compensation beyond the date of termination.

b. Termination by Assistant Superintendent:

Notwithstanding any other provisions of this Contract, the Assistant Superintendent shall have the option to terminate this Contract by providing the Board with a written notice of intent to terminate. This notice shall be provided no less than sixty (60) days prior to said termination date. The Assistant Superintendent and Board may mutually agree to a termination notice of less than sixty (60) days.

c. Death of the Assistant Superintendent:

The death of the Assistant Superintendent automatically terminates this Contract effective immediately. In such event, all earned salary, unused accrued vacation, and other amounts due to the Assistant Superintendent at the time of the Assistant Superintendent's death shall be paid to the Assistant Superintendent's estate.

d. Termination Without Cause:

Notwithstanding any other provisions of this Contract, the Board, in its sole discretion, may terminate this Contract without cause at any time. If the Board elects the option to terminate the Contract without cause, it shall continue to pay the Assistant Superintendent's base salary for a period of eighteen (18) months, or for the number of months remaining on the Contract if such remainder is less than eighteen (18) months, whichever is less. The calculation for purposes of the continued payments shall be based upon the rate of salary in effect on the date of the Notice of Termination. These payments will be discontinued at such time that the Assistant Superintendent accepts any other comparable position of employment.

Upon termination of this Contract pursuant to this section, the Assistant Superintendent shall also continue to receive the health insurance to which the Assistant Superintendent was previously entitled for an equivalent period, not to exceed eighteen (18) months, or until the Assistant Superintendent finds other employment which provides the Assistant Superintendent with comparable benefits, whichever occurs first.

In no case, upon termination of this Contract, shall the maximum cash settlement exceed an amount equal to the monthly base salary of the Assistant Superintendent multiplied by eighteen (18).

10. **ABUSE OF OFFICE.** Pursuant to Government Code sections 53243 et seq., in the event this contract is terminated, any cash settlement paid to the Assistant Superintendent related to such termination shall be fully reimbursed to the District if the Assistant Superintendent is convicted of a crime involving an abuse of office or position as described in Government Code section 53243.4. In addition, any funds paid for salary during a paid administrative leave pending an investigation into, or funds paid for criminal defense of, charges of abuse of office or position shall be fully reimbursed to the District in the event the Assistant Superintendent is convicted of such crime. Any such required reimbursement shall be made within thirty (30) days of conviction, regardless of any appeal, and may be deducted from future wages, settlements, or payments (including under Section 11, above) owed to the Assistant Superintendent. Nothing contained herein shall preclude other means of obtaining reimbursement.
11. **SAVINGS PROVISION.** This contract is subject to all applicable laws of the state of California and the rules and regulations of the State Board of Education. If any provision of this Agreement is held to be contrary to law by a court of competent jurisdiction, such provision shall be severed from this Agreement, but all other provisions will continue in full force and effect.

IN WITNESS WHEREOF, we affix our signature to this Agreement as the full and complete understanding of the contractual relationship between the parties hereto. This contract can be modified only in writing, duly executed by the parties hereto or their successors in interest.

GOVERNING BOARD OF THE  
SANTEE SCHOOL DISTRICT

---

Tim Larson, Assistant Superintendent,  
Human Resources and Pupil Services

---

Dianne El-Hajj, President

---

Date

---

Ken Fox, Vice President

---

Dustin Burns, Clerk

---

Barbara Ryan, Member

---

Elana Levens-Craig, Member

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Governing Board Approval Date

Discussion and/or Action Item E.1.2.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

California School Boards Association  
2018 Delegate Assembly Election

**BACKGROUND:**

Annually the Board has the opportunity to cast its unit vote for CSBA Delegate Assembly Region 17 representatives. Candidate applications, biographical sketches, and letters of endorsement that have been received have been sent to Board members under separate cover.

There are ten (10) vacancies in Region 17 and the Board may vote for no more than ten (10) candidates. Write-in candidates are also permitted.

A copy of the ballot is attached.

**RECOMMENDATION:**

Board members are asked to cast a unit vote to fill vacancies for the CSBA Delegate Assembly Region 17 representatives.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_ Agenda Item E.1.2.

**REQUIRES BOARD ACTION**

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **THURSDAY, MARCH 15, 2018**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

*A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2018 DELEGATE ASSEMBLY BALLOT  
REGION 17  
(San Diego County)

Number of vacancies: 10 (Vote for no more than 10 candidates)

*Delegates will serve two-year terms beginning April 1, 2018 – March 31, 2020*

*\*denotes incumbent*

- |   |  |
|---|--|
| <input type="checkbox"/> Elvia Aguilar (South Bay Union SD)*      | <input type="checkbox"/> Laurie Humphrey (Chula Vista ESD)   |
| <input type="checkbox"/> Barbara Avalos (National SD)*            | <input type="checkbox"/> Claudine Jones (Carlsbad USD)*      |
| <input type="checkbox"/> Maria Betancourt-Castaneda (National SD) | <input type="checkbox"/> Elva Salinas (Grossmont Union HSD)  |
| <input type="checkbox"/> Brian Clapper (National SD)*             | <input type="checkbox"/> Alma Sarmiento (National SD)        |
| <input type="checkbox"/> Maria Dalla (National SD)                | <input type="checkbox"/> Debra H. Schade (Solana Beach SD)*  |
| <input type="checkbox"/> Eleanor Juanita Evans (Oceanside USD)*   | <input type="checkbox"/> Marla Strich (Encinitas Union ESD)* |
| <input type="checkbox"/> Armando Farías (Chula Vista ESD)         | <input type="checkbox"/> Cipriano Vargas (Vista USD)*        |

\_\_\_\_\_  
*Provision for Write-in Candidate Name*

\_\_\_\_\_  
*School District*

\_\_\_\_\_  
*Signature of Superintendent or Board Clerk*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*School District*

\_\_\_\_\_  
*Date of Board Action*

*See reverse side for a current list of all Delegates in your Region.*



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**REGION 17 – 24 Delegates (18 elected/6 appointed ♦)**

**Director: Katie Dexter (Lemon Grove SD)**

**Below is a list of all the current Delegates with expired terms from this Region.**

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**County: San Diego**

Elvia Aguilar (South Bay Union SD), term expires 2018  
Barbara Avalos (National SD), term expires 2018  
Richard Barrera, (San Diego USD) ♦, appointed term expires 2019  
Leslie Ray Bunker (Chula Vista ESD), term expires 2019  
Brian Clapper (National SD), term expires 2018  
Vacant, 2019  
Eleanor Evans (Oceanside USD), term expires 2018  
Al Guerra, (Alpine Union SD), term expires 2018  
Beth Hergesheimer (San Dieguito Union HSD), term expires 2019  
Claudine Jones (Carlsbad USD), term expires 2018  
Michael McQuary (San Diego USD) ♦, appointed term expires 2018  
Tamara Otero (Cajon Valley Union SD), term expires 2019  
Dawn Perfect (Ramona USD), term expires 2019  
Eduardo Reyes (Chula Vista ESD), term expires 2018  
Barbara Ryan (Santee SD), term expires 2019  
Debra Schade (Solana Beach ESD), term expires 2018  
Nicholas Segura (Sweetwater Union HSD) ♦, appointed term expires 2018  
Charles Sellers (Poway USD) ♦, appointed term expires 2019  
Louis Smith (Coronado USD), term expires 2019  
Arturo Solis (Sweetwater Union HSD) ♦, appointed term expires 2019  
Marla Strich (Encinitas Union ESD), term expires 2018  
Cipriano Vargas, (Vista USD), term expires 2018  
Sharon Whitehurst-Payne (San Diego USD) ♦, appointed term expires 2019

**County Delegate:**

Guadalupe Gonzalez (San Diego COE), term expires 2019

<b>County</b>
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San Diego

Discussion and/or Action Item E.2.1. Approval of Second Interim Report  
Prepared by Karl Christensen  
March 6, 2018

**BACKGROUND:**

Assembly Bill 2861, which became effective January 1, 1987, requires that school districts prepare and submit interim financial reports so that governing boards, the State Controller, and the Superintendent of Public Instruction are informed of school districts' financial conditions for the current and future years. The Board of Education is required to designate either a positive, qualified, or negative certification regarding the District's ability to meet its financial obligations for the current year and two subsequent years.

Provided for the Board's review and approval is the interim report as of January 31, 2018 for the Santee School District. Copies of the interim report for the public's review will be available at the meeting or upon request to the Fiscal Services department.

The District is designating a positive certification for the second interim.

**RECOMMENDATION:**

It is recommended that the Board of Education approve a positive certification regarding the District's ability to meet its financial obligations for the 2017-18 fiscal year and two subsequent years.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

Financial projections to be provided at the Board meeting.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

Discussion and/or Action Item E.2.2. Approval of Monthly Financial Report  
Prepared by Karl Christensen  
March 6, 2018

**BACKGROUND:**

Administration has prepared the accompanying Monthly Financial Report covering the period January 1, 2018 through January 31, 2018 prepared on a cash and modified accrual basis and include the District's revenue, expenditure, and cash activities.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

The Monthly Financial Report shows a beginning cash balance of \$12,968,806; cash receipts of \$8,198,907; and disbursements of \$5,173,689 are reflected for the period of January 1, through January 31, 2018 resulting in an ending cash balance of \$15,994,024 as of January 31, 2018.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.

# Monthly Financial Report - January

1

## CASH REPORT FOR JANUARY

	Actual	Projected*	Difference
Beginning Cash Balance as of January 1, 2018	\$12,968,806	\$12,968,806	\$ -
<b>INCOME</b>			
A. Local Control Funding Formula			
State Aid	2,766,248	2,766,248	\$ -
Property Taxes	3,856,424	3,856,424	\$ -
B. Federal Income			
Federal Funding	145,330	145,330	\$ -
C. State Income			
Unrestricted State Funding	-	0	\$ -
Lottery	394,910	394,910	\$ -
D. Local Income			
Other Local Income	239,388	239,388	\$ -
Spec Ed	777,383	777,383	\$ -
Interest	19,224	19,224	\$ -
E. Due to/Due from other funds			\$ -
F. Debt Proceeds			\$ -
<b>TOTAL INCOME</b>	<b>\$8,198,907</b>	<b>\$8,198,907</b>	<b>\$ -</b>
Beginning Balance Plus Income	<b>\$21,167,713</b>	<b>\$21,167,713</b>	<b>\$ -</b>
<b>DISBURSEMENTS</b>			
G. Commercial Warrants	\$ 410,452	\$ 410,452	\$ -
H. Salary and Benefits	4,717,631	4,717,631	\$ -
I. Other Outgo	45,606	45,606	\$ -
J. Interfund Borrowing Out	-	-	\$ -
K. Budget Adjustments	-	-	\$ -
<b>TOTAL DISBURSEMENTS</b>	<b>\$5,173,689</b>	<b>\$5,173,689</b>	<b>\$ -</b>
Ending Cash Balance as of January 31, 2018	<b>\$15,994,024</b>	<b>\$15,994,024</b>	<b>\$ -</b>

\* Based on Cash Flow Projection at Second Interim FY 2017-18

**Budget Revisions  
Through January 31, 2018  
2017-18 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
<b>Beginning Fund Balance</b>	14,325,699	390,515	14,716,214
<b>Estimated Income</b>	47,343,753	18,943,704	66,287,457
<b>Estimated Expenditures</b>	47,881,038	18,950,216	66,831,254
<b>Change in Fund Balance</b>	(537,285)	(6,512)	(543,797)
<b>Projected Ending Fund Balance</b>	13,788,414	384,003	14,172,417
<b>Less: Restricted Program Carryovers</b>	-	384,003	384,003
<b>Less: Non-Spendable</b>			
<b>Prepaid Expenses</b>	375,869	-	375,869
<b>Revolving Cash Fund</b>	20,000	-	20,000
<b>Stores Inventory</b>	71,132	-	71,132
<b>Less: Assigned Vacation Carryover</b>	238,200	-	238,200
<b>Assigned Site Carryover Balances</b>	-	-	-
<b>Less: Economic Uncertainty Reserve</b>	2,004,938	-	2,004,938
<b>Less: Reserve for State Budget Uncertainty</b>	-	-	-
<b>Uncommitted/Unassigned/Unappropriated Fund Balance</b>	11,078,275	-	11,078,275
<b>Fund 17 Projected End of Year Balance</b>	<u>2,970,684</u>	<u>-</u>	<u>2,970,684</u>
<b>Projected Reserves</b>	<u>16,053,897</u>	<u>-</u>	<u>16,053,897</u>
	<u>January</u>	<u>December</u>	
<b>Projected Reserve % 2017-18<sup>1</sup></b>	24.02%	21.69%	
<b>Projected Reserve % 2018-19<sup>2</sup></b>	18.76%	16.02%	
<b>Projected Reserve % 2019-20<sup>2</sup></b>	16.00%	10.74%	

**As a % of the Estimated Expense Total<sup>1</sup>**

**Based on Multi-Year Projection at 2nd Interim- January 2018<sup>2</sup>**

**BACKGROUND:**

At the December 5, 2017 meeting, the Board authorized Administration to proceed with necessary steps for placing a Bond Reauthorization measure on the November 2018 ballot. There are numerous decision points associated with a bond reauthorization including:

- Project List
- Timeline
- Whether to conduct a voter survey
- Extent, scope, and methods for campaign effort
- Structure of bonds to be sold
- Ballot language

At the March 20, 2017 Board meeting, Administration and the District's Financial Advisor, Dale Scott, will be seeking Board direction on these decision points. Tonight, Administration will provide an overview of the Capital Improvement Program (CIP) including history, projects completed, and remaining projects in order to begin discussions of projects to be included on the list for a Bond Reauthorization.

**RECOMMENDATION:**

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goals:

**Learning Environment**

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

**Fiscal Accountability**

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

\$15.4 million in unissued General Obligation Bonds remaining from November 2006 authorization.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.3.

**Item F. BOARD POLICIES AND BYLAWS**

Agenda Item F.

Board Policies and Bylaws Item F.1.1.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

First Reading: Revised Board Policy/  
Administrative Regulation 3513.3,  
Tobacco-Free Schools

**BACKGROUND:**

The Board of Education is committed to providing a healthy environment for students, staff, and visitors on campus. Board Policy and Administrative Regulation 3513.3, Tobacco-Free Schools has been updated to reflect new law (ABX2 9, 2016) which requires all districts to prohibit tobacco use on school campuses. The Board Policy reflects new definitions of "smoking" and "tobacco" pursuant to new law (SBX2 5, 2016).

**RECOMMENDATION:**

This is a First Reading of Revised Board Policy/Administrative Regulation 3513.3, Tobacco-Free Schools. Action, if any, is at the discretion of the Board of Education.

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.



**TOBACCO-FREE SCHOOLS**

The Governing Board recognizes the health hazards associated with smoking and the use of tobacco products, including the breathing of second-hand smoke, and desires to provide a healthy environment for students and staff.

The Board prohibits the use of tobacco products at any time in district-owned or leased buildings, on district property and in district vehicles. (Health and Safety Code 104420; Labor Code 6404.5; 20 USC 6083)

This prohibition applies to all employees, students and visitors at any instructional program, activity or athletic event.

Smoking or use of any tobacco-related products and disposal of any tobacco-related waste are prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. (Health and Safety Code 104495)

Smoking means inhaling, exhaling, burning, or carrying of any lighted or heated cigar, cigarette, pipe, tobacco, or plant product intended for inhalation, whether natural or synthetic, in any manner or form, and includes the use of an electronic smoking device that creates aerosol or vapor or of any oral smoking device for the purpose of circumventing the prohibition of smoking. (Business and Professions Code 22950.5; Education Code 48901)

Tobacco products include: (Business and Professions Code 22950.5; Education Code 48901)

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, or snuff
2. An electronic device that delivers nicotine or other vaporized liquids to the person inhaling from the device, including, but not limited to, an electronic cigarette, cigar, pipe, or hookah
3. Any component, part, or accessory of a tobacco product, whether or not sold separately

This policy does not prohibit the use or possession of prescription products and other cessation aids that have been approved by the U.S. Department of Health and Human Services, Food and Drug Administration, such as nicotine patch or gum.

Smoking or use of any tobacco-related product or disposal of any tobacco-related waste is prohibited within 25 feet of any playground, except on a public sidewalk located within 25 feet of the playground. In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

**TOBACCO-FREE SCHOOLS**

In addition, any form of intimidation, threat, or retaliation against a person for attempting to enforce this policy is prohibited. (Health and Safety Code 104495)

*Legal Reference:*

EDUCATION CODE

48900 Grounds for suspension/expulsion

48901 Prohibition against tobacco use by students

HEALTH AND SAFETY CODE

39002 Control of air pollution from nonvehicular sources

104350-104495 Tobacco use prevention, especially:

104495 Prohibition of smoking and tobacco waste on playgrounds

LABOR CODE

6404.5 Occupational safety and health: use of tobacco products

UNITED STATES CODE, TITLE 20

6083 Nonsmoking policy for children's services

7111-7117 Safe and Drug Free Schools and Communities Act

PERB RULINGS

Eureka Teachers Assn v. Eureka City School District (1992) PERB Order #955 (16 PERC 23168)

CSEA #506 and Associated Teachers of Metropolitan Riverside v. Riverside Unified School District (1989) PERB Order #750 (13 PERC 20147)

*Management Resources:*

WEB SITES

CDE: <http://www.cde.ca.gov>

California Department of Health Services: <http://www.dhs.ca.gov>

Occupational Safety and Health Standards Board: <http://www.dir.ca.gov/OSHSB/oshsb.html>

Environmental Protection Agency: <http://www.epa.gov>

Board Policies and Bylaws Item F.1.2.  
Prepared by Dr. Kristin Baranski  
March 6, 2018

First Reading: Revised Board Policy/  
Administrative Regulation 3513.4, Drug  
and Alcohol Free Schools

**BACKGROUND:**

The Board of Education is committed to providing a healthy environment for students, staff, and visitors on campus. New Board Policy prohibits the possession, use, or sale of drugs or alcohol by any person on district property and addresses enforcement and discipline for violations of this policy. Board Policy 3513.4, also reflects new law (Proposition 64, 2016) which prohibits any person from possessing, smoking, or ingesting cannabis on school grounds while children are present.

**RECOMMENDATION:**

This is a First Reading of New Board Policy/Administrative Regulation 3513.4, Drug and Alcohol Free Schools. Action, if any, is at the discretion of the Board of Education.

**FISCAL IMPACT:**

This is a policy item. There is no fiscal impact.

**STUDENT ACHIEVEMENT IMPACT:**

Effective governance has a positive impact on student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.2.

**DRUG AND ALCOHOL FREE SCHOOLS**

The Governing Board recognizes the need to keep district schools free of drugs and alcohol in order to create a safe and healthy environment conducive to learning and promote student health and well-being. The Board prohibits the possession, use, or sale of drugs and alcohol at any time in district-owned or leased buildings, on district property, and in district vehicles, unless otherwise permitted by law.

The following substances are prohibited on all district property:

1. Any substance which may not lawfully be possessed, used, or sold in California
2. Cannabis or cannabis products (Health and Safety Code 11362.3; 21 USC 812, 844)
3. Alcoholic beverages

Prescription medication, except for prescribed cannabis, may be administered at school in accordance with law, district policy and regulations, and written statements by the parent/guardian and the student's authorized health care provider as applicable.

Information about the district's drug- and alcohol-free schools policy and the consequences for violations shall be communicated clearly to employees, parents/guardians, students, and the community.

**Enforcement/Discipline**

The Superintendent or designee shall take appropriate action to eliminate the possession, use, or sale of alcohol and other drugs and related paraphernalia in district facilities, on district property, in district vehicles, or at school-sponsored activities. As appropriate, he/she may direct anyone violating this policy to leave school property and/or refer the matter to law enforcement.

Students and employees who violate the terms of this policy may be subject to discipline and/or referred to assistance programs in accordance with law and Board policy.

*Legal References on following page.*

**DRUG AND ALCOHOL FREE SCHOOLS**

Legal Reference:

EDUCATION CODE

44940 Compulsory leave of absence for certificated persons

44940.5 Procedures when employees are placed on compulsory leave of absence

45123 Employment after conviction of controlled substance offense

45304 Compulsory leave of absence for classified persons

48900 Suspension or expulsion (grounds)

48900.5 Suspension, limitation on imposition; exception

48901 Smoking or use of tobacco prohibited

48901.5 Prohibition of electronic signaling devices

48902 Notification of law enforcement authorities; civil or criminal immunity

48909 Narcotics or other hallucinogenic drugs

48915 Expulsion; particular circumstances

BUSINESS AND PROFESSIONS CODE

25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

8350-8357 Drug-free workplace

HEALTH AND SAFETY CODE

11053-11058 Standards and schedules

11353.6 Juvenile Drug Trafficking and Schoolyard Act

11362.1 Possession and use of cannabis, persons age 21 and over

11362.3 Limitations on possession and use of cannabis

11362.79 Limitations on medical use of cannabis

104559 Tobacco use prohibition

PENAL CODE

13860-13864 Suppression of drug abuse in schools

VEHICLE CODE

13202.5 Drug and alcohol related offenses by person under age of 21, but aged 13 or over:

UNITED STATES CODE, TITLE 20

7101-7122 Student Support and Academic Enrichment Grants

UNITED STATES CODE, TITLE 21

812 Schedules of controlled substances

844 Penalties for possession of controlled substance

UNITED STATES CODE, TITLE 41

8101-8106 Drug-Free Workplace Act

COURT DECISIONS

Ross v. RagingWire Telecommunications, Inc., 42 Cal. 4th 920 (2008)

Policy  
adopted:

**SANTEE SCHOOL DISTRICT**  
Santee, California

Board Policies and Bylaws Item F.1.3. First Reading: Revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts

Prepared by Dr. Stephanie Pierce  
March 6, 2018

**BACKGROUND:**

Attached is revised AR 5125.2, Withholding Grades, Diploma or Transcripts, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations. The administrative regulation addresses Education Code 48904 which mandates districts establish procedures for withholding a student’s grades, diploma and/or transcripts.

**RECOMMENDATIONS:**

This evening administration is presenting revised Administrative Regulation 5125.2, Withholding Grades, Diploma or Transcripts, for a first reading. No action is requested at this time.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this administrative regulation.

**STUDENT ACHIEVEMENT IMPACT:**

This administrative regulation promotes students’ responsible use of District property.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.3.

**WITHHOLDING GRADES, DIPLOMA OR TRANSCRIPTS**

When school property has been a minor student willfully cuts, defaces, or otherwise injures real or personal property of the district damaged or does not returned district property that has been loaned to him/her upon demand of a district employee, the principal or designee shall inform the parent/guardian in writing of the responsible alleged misconduct and the reparation that may be due the student's parents/guardians may be required to pay the costs of all damages within the limits established pursuant to Education Code 48904. Until the student's parents/guardians have paid for the damages, the Superintendent or designee may withhold the student's grades, diploma, and/or transcripts.

This notice shall include a statement that the district may Before withholding the student's grades, diploma and/or transcripts, the Superintendent or designee shall inform the student's from the student and parents/guardians in writing of the student's alleged misconduct. until reparation is made.

If reparation is not made, the district shall afford the The student shall be afforded his/her due process consistent with rights in conformance with Education Code expulsion procedures and may withhold the student's grades, diploma or transcripts established for the expulsion of students.

If the student and parents/guardians are unable to pay for the damages or return the property, the principal Superintendent or designee shall provide a program of voluntary work for the student to do in lieu of monetary damages. When this Upon completion of the voluntary work is completed, the student's grades, diploma and/or transcripts shall be released.

When a student from whom the district is withholding grades, diploma or transcripts transfers to another district, this information shall be sent to the new district with the student's records and a request that these items continue to be withheld until the new district receives notification that the debt has been cleared.

When a student who is transferring into the district has had his/her grades, diploma, and/or transcripts withheld by the previous district, the Superintendent or designee shall continue to withhold the student's grades, diploma, and/or transcripts until notified by the previous district that the decision to withhold has been rescinded.

Upon receiving notice that a student whose grades, diploma, and/or transcripts have been withheld by this district has transferred to another district in California, the Superintendent or designee shall provide the student's records to the new district and notify the new district that the student's grades, diploma, and/or transcripts are being withheld from the student and parents/guardians pursuant to Education Code 48904.

The Superintendent or designee shall also notify the student's parents/guardian in writing that this district's the decision to withhold the student's grades, diploma and/or transcripts will be enforced by the new district.

~~The district shall withhold grades, diploma or transcripts from any student transferring into the district whose misconduct caused a previous district to withhold them. When informed by the previous district that its decision has been rescinded, the district shall release these documents.~~

*Legal Reference:*

EDUCATION CODE

*48904 Liability of parent*

*48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school districts; notice to rescind decision to withhold*

*48911 Suspension by principal, designee or superintendent*

*49069 Absolute right to access*

Regulation  
approved: August 17, 2010

**SANTEE SCHOOL DISTRICT**  
Santee, California



## Item G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

## Item H. CLOSED SESSION

*Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session*

*The Board will go into Closed Session to discuss:*

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)  
*Purpose: Negotiations*  
*Agency Negotiators: Tim Larson, Assistant Superintendent*  
*Employee Organizations: Santee Teachers Association (STA); and*  
*Classified School Employees Association (CSEA)*
  
2. **Conference with Real Property Negotiators** (Gov't. Code § 54956.8)  
*Purpose: Potential Extended Contingency Period*  
*Property: 10335 Mission Gorge Road, Santee 92071*  
*(formerly known as Santee School Site)*  
*Agency Negotiator: Karl Christensen, Assistant Superintendent*
  
3. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

## Item I. RECONVENE TO PUBLIC SESSION

## Item J. ADJOURNMENT

Agenda Items H, I, and J.